

## OPTA Board Meeting Minutes

Monday February 11, 2018

Attendance: Neville Henderson, Bert Blackburn, Warren McLay, Dominic Gitto, Emily Brown, Bill Drikos Lori Cantelo, Paulo Sampaio and Pam Muma

Absent:

Meeting called to order at 7:33pm by Neville Henderson via conference call.

1. Approval of Meeting Minutes – Warren made a motion to accept December 10<sup>th</sup> Board of Directors meeting minutes seconded by Dominic. All in favor. Minutes were accepted.

All in favour, minutes accepted.

2. Business arising from minutes.

2.1 – New & Youth Shooter Program – With the off season, any other new shooter events are on hiatus, with a couple of clubs sharing dates for events in the spring (example Crumlin has a series of new shooter nights). Emily had a number of requests for shoot clinics and/or coaching by email, and she has responded but not with any specific names, dates, or places yet.

Canadian University Shooting Federation (CUSF)

<http://www.cusf.ca/>

The CUSF continues to recruit new university/college teams with 7 up and running or in the works in Ontario alone. Each team has the opportunity to train and compete in a variety of shooting disciplines, including trap and skeet. Local teams will be looking for clubs and coaching help. This initiative offers a great way to introduce new shooters to the sport. Emily has asked Dave, who heads this group, to provide her with some information/brochures to have on hand for our Sportsmen's Show booth.

The University of Guelph through Ana Tsementzis has an event schedule for March at Hamilton Gun Club. Warren stated that the Hamilton Gun Club will supply all the targets. Pam stated that she has agreed on behalf of the OPTA to supply each of the new shooters with OPTA annual memberships at no charge.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 26 buy/sell ads, taken 18 down and edited 2 ads. There are currently 54 posts on the buy and sell page. Those who list ads have reported good and rapid results for ads on the website. As an example, she posted an ad yesterday, then posted on Facebook that there were a few new ads on the site, and today that ad came down as the gun had sold.

Since February report the number of members of the OPTA Facebook group page has risen from 619 to 633, up 14 new members. There are 3 requests to join waiting until they respond to her screening message.

2.3 – Ontario Council of Shooters – The Sport Matters Ontario scheduled for January 31, at the ONN office has been postponed with no new date given as yet.

2.4 – Long Term Strategic Plan – Neville would like to meet one more time to finish the main parts of this document. Pam will send out a scheduler to the Board to indicate availability.

2.5 – 100<sup>th</sup> Provincial Championship – Dominic has been researching how to obtain a Lottery licence for a raffle. There are a few documents that are needed such as a financial report, list of Directors and the Constitution and Bylaws. Pam and Dominic will work together to gather the required documents.

A discussion amongst the Board in regards to how the winning ticket would be determined. Paulo will bring suggested ideas to the next Board meeting for further discussion.

All agreed that we should have more than just the gun for raffle. Each Board member is to bring further ideas to the next meeting.

Ideas were brought forward regarding having added prizes for the championship days such as special draw added to Lewis type option ie shells, shooting glasses etc.

Dominic had sent out an email with the proposed hat. Currently the hat was shown in black. Board members asked if perhaps the hat could be in 2 colors, black at the front and a different color on the back. Dominic will look into this suggestion and report back at the next meeting. We would need at least 250 hats if we are giving them out to each person that registers to shoot the Provincial Championships.

Bert has agreed to contact tent rental companies to get quotes.

2.6 – All Star Team – Pam sent out to the Board the list of Ontario All Star teams. It was asked as to why the Men's team only had 3 shooters. Pam stated that it was due to the fact that many shooters either did not have enough Ontario targets or did not shoot the Provincial Championship days. All Board members approved of the list. Pam then asked Emily to post on the website and Facebook.

2.7 – Toronto Sportsmen Show – The Toronto Sportsmen's held at the Toronto International Centre, from Mar 13-17, 2019 has been booked (including booth fee, and electricity paid). A request for volunteers has been posted, and there have been a few times booked so far. Again, Emily would like some information in advance of the show, about clubs who are taking new members and those who are willing to host a new shooter event on a specific date in the spring so that booth volunteers can direct interested booth visitors. Emily tried to access this last year, with limited success.

### 3. Financial Report

3.1 – Monthly Review – All approved monthly financials.

Pam stated that the first installment of the grant money \$9,945.60 has come in. There is still the last matured GIC money in the chequing account but Pam stated she would like to leave it until after the Provincial Championships to ensure we have the extra money on hand. All Board members agreed.

### 4. New Business

4.1 Emily received an invitation to a meeting at Toronto City Hall, with a group of people who have decided that there is more strength together than apart. In that group were two former gang

members, three mothers who have lost children to gun violence, one member of a community who started a group to address gun violence in his community, a spokesperson from the firearm and ammunition industry and three from the Canadian Coalition for Firearm Rights, representing hunters and sport shooters. The discussion was incredibly informative and moved this collaboration forward to a place where working together to demand the governments work on the real issue of guns and gangs, is now a reality. Action items from this meeting include a letter, signed by each of these groups asking for a response from the government on the request to develop more effective crime prevention policies, a parliamentary press conference with all at this meeting in Ottawa in the spring, and a commitment from the group to continue to respect the places each come from, and to work together for a common goal of safer communities.

- 4.2 The CCFR, has just launched the 'Canada Down Range' show which offers a much needed series on sport shooting, as there are many on hunting but the sport shooter demographic is largely ignored. The shows, hosted by Rod Giltaca, have been very well received and offer information about current laws, as well as on sport shooting ranges and opportunities for sport shooting across the country.
- 4.3 Canadian Doctors for Protection from Guns, is a group of doctors who have created this group in order to support Bill C71 and proposed gun bans, based on their experience in the emergency room with individuals with gunshot wounds due to a criminal encounter, suicides and accidental shootings involving children. There are, of course, counter discussions from gun owners and their lobby organizations calling this group on their lack of evidence around their claims. The doctor who heads this group was on a radio talk show with Evan Solomon last night, and the proceedings can be heard [here](#).

4.4

5. Next Meeting – Pam will send out a schedule for Board members to indicate available dates.
6. Meeting adjourned at 9:15 pm.

## OPTA Board Meeting Minutes

Monday March 25, 2019

Attendance: Bert Blackburn, Warren McLay, Emily Brown, Bill Drikos Lori Cantelo, Paulo Sampaio and Pam Muma

Absent: Neville Henderson and Dominic Gitto

Meeting called to order at 7:39pm by Bert Blackburn via conference call.

5. Approval of Meeting Minutes – Warren made a motion to accept February 11<sup>th</sup> Board of Directors meeting minutes seconded by Paulo.

All in favour, minutes accepted.

6. Business arising from minutes.

### 2.1 – New & Youth Shooter Program – Canadian University Shooting Federation (CUSF)

<http://www.cusf.ca/>

Students from several CUSF teams held competitions on the weekend of March 23<sup>rd</sup>, including the club from Guelph University organized by Ana Tsementzis. It is hoped that this initiative will continue to grow, with more teams from other institutions and with students continuing to participate year over year, and hopefully taking up a shooting sport for life.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 11 buy/sell ads, taken 3 down and edited 2 ads. There are currently 60 posts on the buy and sell page. Aside from trap guns, there are also ads for skeet and sporting clays guns, gun parts, rifle equipment, and reloading equipment.

The website is up to date with respect to shoot schedules, board members, ATA delegate reports, financial statements and AGM minutes. The President's message is over 3 years old. An updated one is requested.

Since the last report the number of members of the OPTA Facebook group page has risen from 633 to 641, up 8 new members. There is 1 request to join waiting until they respond to Emily's screening message.

2.3 – Ontario Council of Shooters – Things have been pretty quiet, with only a few approvals for applications for additional grant money for exceptional events. Darlene from St Thomas reached out to Emily as the Ministry grant required a letter of reference from the OCS, and they had given a two-day extension to get this letter to them. Emily sent an urgent email to the other OCS members who responded quickly and in time to get the application back to the Ministry.

2.4 – Long Term Strategic Plan – Meeting is scheduled for March 30, 2019 at 10am at Galt Sportsman Club

2.5 – 100<sup>th</sup> Provincial Championship – Bert sent the Board the information on the tent rental. The company, Classic Party Rental, is in Stoney Creek so close proximity of Hamilton Gun Club. Dominic and

Warren met with the representative and thought the east side close to the Artemis club would work well as we could get power from the club if needed. Paulo stated he would have his generator there as well.

Tables and chairs would cost approximately \$500.00/day.

Paulo talked about a possible caterer he could contract. He will contact them and bring further information to the meeting on March 30<sup>th</sup>.

Pam stated the majority of the program is done but still waiting for advertisers and sponsors to add. Pam will send what there is so far to Bert and Emily for review and to check for any further edits.

Paulo suggested we have another significant prize for our raffle. He suggested an ATV if we could get one at a discount from Peter Tarnowski. He will contact Peter and bring more information to the meeting on March 30<sup>th</sup>.

Pam stated she thought Dominic was looking into the lottery license so we will wait until he returns before going any further with it.

There was a discussion regarding silent auction items and possible random draws during championship events. All Board members are to look into finding donations for these two items.

Warren stated the Hamilton Gun Club is working on the kitchen on the west side and should have it renovated and in service for the Championships.

2.6 – Toronto Sportsmen Show – The Sportsmen's Show was another great success this year. Emily had more difficulty in getting volunteers this year, but in the end some volunteers stepped up to take on a second shift, and the booth was fully manned throughout the whole show. Emily has sent a thank you to all the volunteers who spent time in the OPTA booth. While quantifying the success can be difficult, early reports suggest that many are looking for clubs to join and are looking for opportunities to be mentored in the sport, including trap chairs reporting that several people who visited the booth have already joined their clubs or called to make plans to come out to the club. Emily has also responded to a number of emails to the OPTA email address looking for more information, and called a number of people back who had left their contact information at the booth.

Bill stated that a lighter gun is still needed for the simulation program as some had difficulty hold the gun up to the screen. Paulo stated he has a gun that he will donate.

One of the volunteers, Doug Kurt, suggest we put stickers on the OPTA brochures or business cards that we give out saying that if they take the brochure to any club in the province, they will get one free round of trap. Clubs would turn them in to the OPTA for reimbursement if they wanted to. This would help to track whether attendance and interest at the sportsmen show translates into people coming out to our clubs.

## 7. Financial Report

3.1 – Monthly Review – All approved monthly financials.

## 8. New Business

- 4.1 – Mike Fulop Award – Pam asked if the Board agreed on the nomination of Ron Rowe that was brought forward a month back. All approved.
- 4.2 – Hall of Fame – Pam sent out the list of nomination for this award and asked if there was any others to add to the list. None were brought forward. The Board reviewed the current list of nominations. Warren nominated to induct Lloyd Beecraft and was seconded by Bill. All were in favor. Pam will let Neville know of the decision so he can contact Lloyd. Bert will work with Lloyd, once he has been informed, to complete the Hall of Fame information form.
- 4.3 – Emily has composed and sent a letter to the board for review, inviting past Provincial event winners and award winners to come to the Provincial championship, for a group photo, and for the banquet dinner. Pam has completed and will send to the Board a spreadsheet listing all past winners to help track contact information for them all.
- 4.4 – Warren stated that the Hamilton Gun has a new/revised website.
- 4.5 – The University students had their shoot at the Hamilton Gun Club and it went very well. Pictures were taken and are posted on the website. The kids did well and seemed very interested in the sport. Ana sent her thanks to the OPTA Board for the free memberships and the Hamilton Gun Club for the free targets.

7. Next Meeting – Strategic Planning meeting Saturday March 30, 2019 10am at Galt Sportsman

Board of Director meeting Monday April 15<sup>th</sup> at 7:30pm via conference call

8. Meeting adjourned at 9:13 pm.

## OPTA Board Meeting Minutes

Monday April 15, 2019

Attendance: Bert Blackburn, Warren McLay, Emily Brown, Dominic Gitto , Lori Cantelo, Paulo Sampaio and Pam Muma

Absent: Neville Henderson and Bill Drikos

Meeting called to order at 7:36pm by Bert Blackburn via conference call.

9. Approval of Meeting Minutes – Warren made a motion to accept March 25<sup>th</sup> Board of Directors meeting minutes seconded by Emily.

All in favour, minutes accepted.

10. Business arising from minutes.

2.1 – New & Youth Shooter Program – Some clubs are starting to share information about new shooter events, and Emily continues to post them as she gets them.

Emily met with Dave Fahlman, President of the Canadian University Shooting Federation (CUSF) for a few hours to discuss where the organization is at the moment.

<http://www.cusf.ca/>

Students from several CUSF teams held competitions on the weekend of March 23<sup>rd</sup>, including the club from Guelph University organized by Ana Tsementzis. It is hoped that this initiative will continue to grow, with more teams from other institutions and with students continuing to participate year over year, and hopefully taking up a shooting sport for life.

With several post-secondary teams formally registered and approved by their institutions, Dave is asking for our clubs support. One team, from Western University in London, had 100 people register as soon as the ink was dry on its approval. Emily understands they will be shooting at Crumlin.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 7 buy/sell ads, taken 9 down and no edits. There are currently 58 posts on the buy and sell page.

The program for the Canadian Trapshooting Association championship has been posted on the website. The President's message is over 3 years old. An updated one is requested.

Since the last report the number of members of the OPTA Facebook group page has risen from 641 to 647, up 6 new members. There are 13 requests to join waiting until they respond to Emily's screening message. Emily has automated the process of asking the screening question which makes it a bit more efficient.

Shoot dates with programs, shoot results, and the Canadians program have been shared to the group page.

2.3 – Ontario Council of Shooters – The next Annual General Meeting is scheduled for May 11<sup>th</sup> 1:00pm at the Toronto International Trap & Skeet Club. Emily is unsure if she will be able to attend but will let the Board know in advance if unable.

2.4 – Long Term Strategic Plan – Pam stated she has not finished revising the plan since the meeting at Galt March 30<sup>th</sup>. She plans to have the revisions complete and out to the Board for review in the next couple of weeks.

2.5 – 100<sup>th</sup> Provincial Championship – Paulo stated the ATV will be \$7,000.00. The draw will be held Saturday night at the dinner.

Lori is continuing to work on the raffle license. The first step is to qualify for a Not for Profit organization but this is only a one time issue.

Pam will start working on the tickets.

Dominic will have Sacha from MDC bring the gun to the Provincial to have on display. Paulo will work with Peter Tarnowski to have the ATV on the grounds as well.

The deposit has been paid for the tent, tables and chairs.

Dominic stated that the person he thought would have the drone on site will not be able to do this now. Paulo stated he may know of someone that will. He will reach out to his contact and let the Board know.

Emily continues to work on contact information for all the past Provincial event winners and award winners to come to the Provincial championship, for a group photo, and for the banquet dinner.

It is coming along. Emily has personally spoken to a few people when she reached out for contact information, and has had wonderful stories shared about their trapshooting years and those they remember from the sport. Some have confirmed they hope to attend even if they are not shooting.

Trophies have all been ordered except the All Star Team. Dominic is still accumulating the correct sizes for all the winners.

## 11. Financial Report

3.1 – Monthly Review – All approved monthly financials.

## 12. New Business

4.6 – Sport Hosting Grant – Pam shared with the Board that St Thomas Gun Club has received notice that they were declined funding from the Sports Hosting Grant. At this time it aware of the reasons but Darlene at the St Thomas Club is going to contact them to find out why.

4.7 – Dominic had a conversation with a young man at the Toronto Sportsmen's show. He was interested in learning more about trapshooting so Dominic invited him to Hamilton Gun Club. The gentleman came to the club and was very excited about the sport and will be back. He sent Dominic a very nice thank you letter.

4.8 – Paulo brought forward a concern he got from a shooter that was refused membership at Hamilton. Many of the Board members wondered if it was actually Hamilton Angling and Hunting Association but the shoot stated it was Hamilton. Dominic and Warren were very concerned this happened and Hamilton Gun Club and would like to speak to the shoot to try to get



a better understanding of what happened. Paulo will make sure this shooter is in contact with Dominic and Warren.

4.9 – Emily brought forward that a volunteer from the Sportsmen's show, Duncan Smith, has volunteer to develop a map of all the club in Ontario with a list of each clubs shooting discipline. He will have this map laminated and ready for the next sportsmen's show next year.

9. Next Meeting – Board of Director meeting Monday May 13<sup>th</sup> at 7:30pm via conference call

10. Meeting adjourned at 8:33 pm.

## OPTA Board Meeting Minutes

Monday May 13, 2019

Attendance: Neville Henderson, Bert Blackburn, Warren McLay, Emily Brown, Dominic Gitto, Lori Cantelo, Paulo Sampaio and Pam Muma

Absent: Bill Drikos

Meeting called to order at 7:33pm by Neville Henderson via conference call.

13. Approval of Meeting Minutes – Warren made a motion to accept April 15<sup>th</sup> Board of Directors meeting minutes seconded by Paulo.

All in favour, minutes accepted.

14. Business arising from minutes.

2.1 – New & Youth Shooter Program – Emily continues to support the Canadian University Shooting Federation (CUSF) wherever needed. <http://www.cusf.ca/>

This month, the president was looking for contacts in the Ottawa, Kingston and London areas, so after reaching out to some OPTA members to gauge their interest, Emily connected him with Cesare Forte, Lisa Smith, Ron McGrogan, Ron Rowe and Todd Millard. This will help move post-secondary teams forward with their mandates in these regions.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 9 buy/sell ads, taken 8 down and made edits to 3 ads. There are currently 59 posts on the buy and sell page.

Emily updated and reloaded the current ATA shoot schedule to reflect recent changes.

The President's message is over 3 years old. An updated one is requested.

In the last month, the number of members of the OPTA Facebook group page has risen from 647 to 672, up 25 new members. There are 13 requests to join waiting until they respond to Emily's screening message. The automation for the process of asking the screening question has made things more efficient. The FB page was created January 2014.

- 2.3 – Ontario Council of Shooters – Emily attended the Ontario Council of Shooters AGM on May 11, at 1 pm at Toronto International Trap & Skeet. The meeting was 3 hours in duration, with 10 agenda items (see agenda below). Neither of our Ministry sports consultants attended the meeting, although there was some prior indication that at least one would attend.

The following are key points:

- Update on the Coach clinics held May and June 2018. There were 14 participants in total, only 2 for shotgun. Discussion around timing of these clinics, the communication about the clinics, and the short notice. Master facilitators have completed their certification, and clinics should be more accessible. There was an application and cheque received for \$3000 from the Coaches Association of Ontario (<http://www.coachesontario.ca/>)

Unspent money from the coach clinics has been returned to member organizations.

- ONTarget is in arrears with providing its financial statements, while they wait for guidance from the Ministry. It was suggested that this non-compliance could affect all other member organizations and ONTarget was urged to attend to this as soon as possible.
- The OCS is looking for a Treasurer. A new set of job descriptions was shared for discussion. Jennie will be participating in a new role, that of administrator, someone has stepped forward to be secretary, leaving the treasurer duties unfulfilled. The secretary will be asked if they would take on the combined role.  
Chair: Ed Martin  
Vice-chair: Shari Akow, who also acts as the Liaison between the OCS and the SFC.
- The second base funding installment was due in January, nothing yet. These delays may have resulted from the many changes due to the new government.
- The funding model was discussed, brought forward from a prior meeting. Recently, the base funding has been divided equally amongst the member groups of the OCS, a change from prior years where the funding was uneven, and without a clear algorithm. Of concern is that the number of members varies with some groups, including the OPTA having a greater number of members, therefore a greater financial contribution to the OCS. At this time, it was deemed easier to equally distribute the base funding but an environmental scan of other similar Provincial Sporting Organizations was suggested.
- The Ministry continues to urge the OCS to have the member groups align their fiscal years, preferably to that of the Ministry, March 31. It was decided that when the Ministry could better articulate this, the discussion would be resurrected.
- SFC update:
  - Shari reported that there were more High Performance athletes this year, and more quota spots for the Olympics. The PanAm games are in Lima in July where spots are up for grabs for Canadians.
  - There are an expanded number of officials across Canada, with an audit of current officials
  - Massive change in governance at ISSF, under considerable controversy. The head office for ISSF will remain in Munich for now. Looking to increase participation of women. Susan Nattrass ran for ISSF office but fell short.
  - The SFC holds an executive meeting once a month, with the full board meetings once a quarter.
- Other business included a discussion around special funding from the Ministry. While St Thomas Gun Club (via the OPTA/OCS) was not successful with their grant application for \$25,000, OOTA was successful in their application for \$20,000. Further, OOTA was provided feedback on their application and was then allowed to resubmit an edited application. As far as Emily knows, St Thomas Gun Club was not offered either feedback or the opportunity to resubmit. It was suggested that each share their applications to determine key points that were provided and to create a template that would make future applications both easier, and perhaps, more successful. There is ongoing frustration concerning funding opportunities and how they are communicated by the Ministry.
- More other business was a discussion about the fact that the Ontario Council of Shooters has been notably absent in the discussion about Bill C71 and any proposed firearm bans. It was decided to share the talking points created by the SFC and to appoint a public relations/communications person who would speak to media on behalf of the OCS.

2.4 – Long Term Strategic Plan – Pam stated she has still not revised the plan since the meeting at Galt March 30<sup>th</sup>. She promised to have it revised and out to the Board before the end of this week.

2.5 – 100<sup>th</sup> Provincial Championship – Lori provided an update regarding the lottery license. She has been going back and forth a great deal trying to ensure all required information and documents are provided. Getting the eligibility is the first step in retaining the raffle license and this is a one-time requirement. She feels we should have the approval within the next few weeks, in time for the

Canadian Championships in St Thomas. With this process taking so long and time running out it was discussed amongst the Board members if we should just try to sell tickets for the donated gun only as this has no cost and whatever tickets are sold is all profit. The Board unanimously agreed not to purchase the ATV this year and only sell tickets for the gun.

Hamilton Gun Club has almost complete the renovations to the washrooms/showers for the campers. The kitchen is up and going. Lew Hummason has donated the portable washrooms on a trailer again this year for the west side.

The participant hats are in and have been paid for. Dominic wondered if we should order a few more to have on sale. After discussion the Board agreed and approved the purchase of 50 more hats. Dominic will contact Todd Millard to place the order.

Trophies have all been ordered and are starting to come in. Dominic stated that he will be working on getting the correct sizes for the All Star Team jerseys this weekend at St Thomas.

Emily is still working on contact information for all the past Provincial event winners and award winners to come to the Provincial championship, for a group photo, and for the banquet dinner, adding a few email addresses every day. She has confirmed with quite a few past winners who no longer shoot they are excited to attend.

Pam will email Rob Marchand again regarding the catering of the meal and advise the Board.

## 15. Financial Report

3.1 – Monthly Review – All approved monthly financials.

## 16. New Business

4.10 – Sport Hosting Grant – Emily was approached by the organizers of TACCOM, a shooting sports conference, to have a booth for the OPTA. This conference which takes place in September, is at a difficult time for Emily's work schedule, so she told the organizer that this year we would attend to determine its suitability for our organization with possible participation next year.

11. Next Meeting – Board of Director meeting Monday June 10<sup>th</sup> at 7:30pm via conference call

12. Meeting adjourned at 8:46 pm.

## **Ontario Council of Shooters**

### **Annual General Membership Meeting**

**Saturday, May 11, 2019 at 1:00 p.m.**

**Toronto International Trap & Skeet Club, Cookstown**

## **Agenda**

1. Call meeting to order
2. Approval of Minutes of previous AGM Meeting, May 12, 2018.
3. Business arising
  - (i) Coach Clinics held May and June 2018 update
4. Treasurer's Report
  - a. Current status
  - b. Motion to approve Audited Statements for year ending March 31, 2019
  - c. Investments
  - d. 2019-2020 Memberships
5. Motion to appoint Auditor Stephen J. Sutherland, Chartered Accountant for year ending March 31, 2020
6. Motion to approve actions of the Board of Directors for period April 1, 2018 to March 31, 2019
7. Elections – Chairman, Vice-Chairman, Secretary and/or Treasurer
8. Funding Model
9. New Business
  - a. Ministry of Tourism, Culture and Sport representatives, Nicole Dunn and Marie Dannhaeuser
    - (i) Work to create an operational plan that reflects the activities of all Council members
    - (ii) Align fiscal years
    - (iii) Hire or contract an individual to support administrative activities
  - b. Grant application for 2019-2020
  - c. Motion to approve Ontario Council of Shooters representative to attend the Shooting Federation of Canada's Annual General Membership Meeting in 2019.
  - d. SFC (S. Akow)
  - e. Approve Financial Management Policy (annual approval, attached)
  - f. Approve Volunteer Expense Policy (annual approval, attached)
10. Any other business
11. Adjournment
12. Next Meeting

## OPTA Board Meeting Minutes

Monday June 10, 2019

Attendance: Bert Blackburn, Warren McLay, Dominic Gitto, Lori Cantelo, and Pam Muma

Absent: Neville Henderson, Bill Drikos, Emily Brown and Paulo Sampaio

Meeting called to order at 7:36pm by Bert Blackburn via conference call.

17. Approval of Meeting Minutes – Warren made a motion to accept May 13<sup>th</sup> Board of Directors meeting minutes seconded by Dominic.

All in favour, minutes accepted.

18. Business arising from minutes.

2.1 – New & Youth Shooter Program – Deferred to next meeting.

2.2 – Website/Facebook/Twitter – Deferred to next meeting.

2.3 – Ontario Council of Shooters – Deferred to next meeting.

2.4 – Long Term Strategic Plan – Deferred to next meeting

2.5 – 100<sup>th</sup> Provincial Championship – Raffle update – Lori has received approval for the OPTA to have raffles. This was a one-time requirement and now in the future we will only have to complete a one page request to obtain a lottery license. Lorie stated she has received the lottery license which will cost 3% of the retail value of the item we are raffling therefore this license cost \$195.00. The raffle tickets have been ordered at a cost of \$146.00 and should be ready by Thursday. The books of tickets given to members or clubs to sell need to be tracked to ensure all tickets are accounted for. To comply with the license a separate bank account needs to be opened and all proceeds need to benefit youth shooting. It was discussed and decided that the money will be used to help offset target costs to youth shooters at Canadian Championships. Pam will set up another account at TD bank. Pam asked Lori to send her the poster for the raffle announcement and she will send it out to the OPTA database with a statement to contact Lori if anyone wishes to sell tickets.

It was discussed and agreed that on the day of the drawing MDC representative would be asked to make the draw and present the gun if the person is in attendance. A drum for the ticket stubs will need to be rented.

Trophy Update – Dominic stated that he has received and checked all the trophies he was responsible for and all are in. He still needs to order the jersey's for the All Star Team members but will do this at the Canadians in June at St Thomas. He will have sample jerseys for the members to try on to ensure proper sizes are ordered. Pam stated that all ATA trophies are in and accounted for. Warren stated that he contacted Tundra Leather last week and they have dedicated the month of June to for OPTA order.

Meal Update – Dominic sent out an email to the Board regarding a caterer that Emily suggested. It was suggested that perhaps a conference call with her would help to narrow down our requirements and

what she can provide, at what cost. It was suggested that slab cakes could be ordered with “100<sup>th</sup> Anniversary of Trapshooting in Ontario”.

## 19. Financial Report

3.1 – Monthly Review – Pam stated OCS grant money has been received and deposit. Otherwise there is nothing more than usual activity over the last month.

All approved and accepted the financial reports.

## 20. New Business

4.11 – Election of Board Members – The following current members term is up;

Neville Henderson – Pam will contact to find out if he wishes to stand or not.

Bill Drikos – Pam will contact to find out if he wishes to stand or not.

Dominic Gitto – will stand if he can have another Board member take over Trophy committee.

Lori Cantelo – will stand – stated she would work with Dominic on Trophy committee.

Paulo Sampaio – Pam will contact to find out if he wishes to stand or not.

Warren McLay stated that he would like to step down from the Board.

Further discussion at the next Board meeting once it is determined how many Board members are needed to be elected.

4.12 Camping at Hamilton Gun Club – Dominic and Warren stated that the shower facilities, water and kitchen are now up and ready for the Provincial Championships.

4.13 Derogatory Comments – Dominic stated that Amanda McPhee has been making unfounded derogatory comments about the Hamilton Gun Club. He is very concerned with this as the current HGC Board is working very hard to build the reputation of the club back up and these false comments are hurting the club.

13. Next Meeting – Board of Director meeting Monday July 8<sup>th</sup> at 7:30pm via conference call

14. Meeting adjourned at 8:46 pm.

## OPTA Board Meeting Minutes

Monday July 29<sup>th</sup>, 2018

Attendance: Neville Henderson, Bert Blackburn, Emily Brown, BJ Jackman, Paulo Sampaio, Lori Cantelo, Jamie LeBlanc and Pam Muma

Absent: Dominic Gitto, Bill Driko

Meeting called to order at 7:30pm by Neville Henderson via conference call.

### 21. Election of Officers –

President – Neville nominated Bert for President and seconded by Paulo. All in favour. Bert agreed he would accept the President position.

Vice President – Bert nominated Paulo for Vice President and seconded by Pam. Paulo accepted the nomination.

- Emily stated she would like to put her name forward for the position, then Lori nominated Emily.

A vote was carried out with all Directors in attendance. Paulo (5), Emily (3). Paulo accepted the position of Vice President

Secretary/Treasurer – Bert nominated Pam for Secretary/Treasurer and seconded by Neville. All in favour. Pam agreed she would accept position.

Trophy Committee – Bert brought forward that Dominic has agreed to stay on with the understanding that he transitions another Board member into this role. Lori and BJ will take on this committee with Dominic's assistance.

Public Relations – Bert asked Emily if she would be willing to continue with this area and she has agreed. Lori asked Emily to train other on the website, Facebook, sportsman show etc. to help lighten Emily's load. Jamie also offered to help with the website.

Bert stated the Board will begin with the above committees and add sub committees as the need arises.

### 22. Ontario Provincial Championship Post-mortem – A motion was brought forward during the Annual General meeting regarding OPTA membership dues for sub-junior, junior and new shooters. Lori stated that the lottery license was set up to support youth. Lori will confirm the age of "youth" with the Lottery License. All agreed to support the sub-junior and junior membership dues.

Emily stated that possible a scholarship program and the current University program would be suggestions.



Bert asked the Board to think about different programs the Lottery money could be used to support the youth in Ontario. A list will be generated at the next Board meeting in September. A raffle could be held every year to continue to generate funds to support these programs.

Paulo stated that we were late in getting this year's raffle started and we should begin much earlier in order to maximize the ticket sales. This will also be added to the September Board meeting.

Bert stated that the Hamilton Gun Club grounds were in tremendous shape, the restaurant staff and food were great and Sabina and office staff were fantastic.

Bert thanked the Board members for all the hard work leading up to and including the running of this year's championships.

Paulo stated that with the shoot offs running so late that in future better lighting needs to be in place. The east side had lights but they take half hour to come on. This needs to be address for future championships.

All agreed the shoot needed to be run more efficiently between events. In the singles championships the fields were empty before they started the 2<sup>nd</sup> 100, slow squads holding up the calling of shoot offs, loading trap houses between squads instead of between 25's, etc. The Board members were asked to develop a list of suggestions to help future shoots more efficiently and bring to the September meeting.

The Annual General meeting needs to be no more than 1 hour in length as technically this is the time it would take to change from doubles targets to singles. There is a rule in the ATA regulations around the starting time of Annual General Meeting during a Provincial/State Championship.

Announcements were being made during the program. This needs to be reminded to host clubs to keep to announcements before shooting starts.

BJ brought forward that there was a chair shooting this year but we did not have a trophy to offer. He suggested we have something in the future. Bert stated that all our trophies are engraved and this year we had 10 trophies not given out because of no entries. He suggested that perhaps the future trophies could have a plate that could be added to a trophy and if the trophy was not used it could be re-used for future championships.

Bert and Pam noticed that the 2 shooter team requirements are not clear in the program. This will need to be changed in future programs to read no more than 190% in current or past year (whichever average is higher). Also the trophy list needs better clarification. Some shooters are still reading that Champion and runner-up in each class and category are awarded trophies.

Jamie stated that the empty squads each morning was a hold up to shooters. After pre-squad closes perhaps some shooters can be adjusted to fill squads instead of having so many short squads. Posting a list of the squads like at the Canadian Championships would also help, as shooters could see the empty squads and determine when they would be on the ready.

Emily asked who was responsible for the Trophy List. Pam stated she was responsible and will get them done when she can. Once they are done Pam will send to the Board and Emily to post on the Website.

Emily asked if a survey was needed as she has done in the past. The Board discussed this and determined the comments on the surveys were unnecessary as they only seem to generate negativity. A vote amongst the Board was held and the first 6 members voted no so no further votes were required. There will be no official survey this year. BJ suggested to use Facebook rather than a formal survey.

23. Next Meeting – Bert asked the Board members what day of the week would work best for all to have meeting. Typically we have used the 2<sup>nd</sup> Monday. All agreed to continue with this.

Next meeting will be Monday, September 9<sup>th</sup> via conference call.

24. Meeting adjourned at 8:30 pm

## OPTA Board Meeting Minutes

Wednesday September 19th, 2018

Attendance: Neville Henderson, Bert Blackburn, Warren McLay, Beau Douglas, Dominic Gitto, Emily Brown, Bill Drikos and Pam Muma

Absent:

Meeting called to order at 7:35pm by Neville Henderson via conference call.

25. Approval of Meeting Minutes – Warren made a motion to accept July 9<sup>th</sup> Board of Directors meeting minutes seconded by Bill. All in favor. Minutes were accepted.

Warren made a motion to accept August 21<sup>st</sup> Board of Directors meeting minutes seconded by Dominic. All in favor, minutes accepted.

26. Business arising from minutes.

2.1 – New & Youth Shooter Program – Frank Dainty and Emily has met two separate sets of individuals at the trap club who had inquired via the OPTA email address about being interested in trying trapshooting.

Emily has responded to several other email inquiries this month about ‘how to become a registered trapshooter’, and others seeking information about nearby clubs and lessons.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 27 buy/sell ads, taken 24 down and edited 4 ads to reflect changes in information or asking price. There are currently 44 posts on the buy and sell page. The majority of ads are producing good results for those who post there.

Emily has added a biography for Bill Wylie.

All of the Canadians and Provincial information is posted, as are the 2018 award winners, and most recently, three of the five winter recreational league schedules that Emily posts every year.

The last meeting the number of members of the OPTA Facebook group page has risen to 594 from 578, up 16 new members. There are 4 requests to join waiting until they respond to Emily’s screening message. Emily has started a ‘new shooter interviews’ in June, where she interviews shooters who are new to ATA shooting. Many of these new shooter interviews have been of new junior shooters.

2.3 – Ontario Council of Shooters – There have only been a few emails from the Ontario Council of Shooters, the most recent asking for all member groups to complete a membership chart, which also asks for the number of clubs in our organization which Pam has submitted. The OCS also requested that the member organizations Financial Statements be sent within 90 days of their year-end. The formal transition to the new secretary-treasurer of the OCS has not taken place and will not until the OCS’s AGM.

Todd Millard, who took the coach certification clinic in May-June of this year has received his official certification, with the next step, his offering a coach's clinic, under the observation of one of the learning facilitators who taught the May-June clinic.

2.4 – Long Term Strategic Plan – The next step in this document will be to have a face to face meeting with the Board. Neville has gone as far as he can with the document and now needs input for the final details. A meeting will be set up at Galt Sportsman Club possibly looking at a Saturday. Several dates were discussed and was decided to send out a calendar in Doodle Schedule to get everyone's availability.

2.5 – 100<sup>th</sup> Provincial Championship – There have been 3 members come forward indicating they would volunteer to help with this event. Jim Wood, Paulo Sampaio and Dan Gris will be contacted by Pam to find out if they are still willing to help with the event.

The Board will continue to do the usual work for the event but committees will be developed which would be over and above the work already put into the event. Items such as Dignitary invites, meal/entertainment, corporate sponsors etc.

2.6 – Removal of Shooter – Neville has sent Harry Petrev a letter indicating his removal from the OPTA. Harry requested an appeal to this disciplinary action. Pam will send out a notice to all members regarding this special meeting along with a proxy notice for those shooters unable to attend the meeting. Several dates were discussed and it was decided to send out a Doodle Schedule to find a date that all Board members could attend. Once a date is determined, Pam will send notice to Harry.

## 27. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

3.2 – Pam stated this year an audit of the financials is required and all the year-end financials have been sent into the accountants.

## 28. New Business

4.5 Kerr ATA membership – Bert brought forward the question from the AGM asking if Kerr was still an ATA member. He looked on the website and it still indicates he is a life member but has not shot any registered targets since 2013.

4.6 Feedback from denied grant application – After asking in person once, and sending two emails, Emily received feedback on the unsuccessful application she completed for the Canadian Association for the Advancement of Women and Sport and Physical Activity (CAAWS), Women in Sport Encouragement (WISE) Fund grant.

The following was the feedback received by email:

*Let me preface this by saying that we had a record number of applications last year and there were many deserving applicants that we were simply unable to fund. Overall, your intended*

*impact was very clear and we can certainly appreciate and applaud your desire to expand participation of girls and women in trapshooting. That being said, your application did not provide enough specific details of your desired initiative to move it forward in the granting process:*

- *How many days would be offered in the series?*
- *How many girls/women are you targeting in total?*
- *Although we understand your sport is suitable to engage beginners of all ages - how would this age range be organized and reflected in the introductory sessions?*
- *Who would train these athletes?*
- *Would you be targeting any further underrepresented groups?*

*Including those types of specific details really help to strengthen the applications so our Selection Committee has a clear picture of what the initiative will look like and how it will work to retain girls in sport and/or develop leadership skills.*

While this feedback is valuable in general, it should be noted that those applications who received funding, were all supported by their National Sporting Organization, which for us would be the Shooting Federation of Canada. Successful applicants can be found here:

<https://www.caaws.ca/grants-and-recognition/wise-fund/>

4.7 Canadian Championships – I have sent information regarding available grants and application links to St Thomas Gun Club.

The Canadian Trapshooting Association Facebook page and website have been updated to reflect the 2019 championships.

<http://www.shootcanada.ca/>

<https://www.facebook.com/shootcanada/>

4.8 Concern from Shooter – Billy Zager has indicated to Emily that he has not received trophies that he won. Bert and Pam stated that Billy did not attend this year's Provincials shoot so he would not have any coming to him. Pam also stated that all trophies from previous years have been given out but this year's she still has the ones not picked up. Emily could not be more specific as to what trophies Billy was referring to. Pam will contact Billy to find out more and try to sort the issue out.

4.9 Toronto International Trap and Skeet – Emily stated that some shooters have told her that the shoot from October is still not submitted to the ATA. Pam stated that this report is in and the scores are posted on the website.

4.10 Classification at Provincial – Emily stated that there was a young shooter that was classified as a sub junior then was re-classified as a junior near the end of the shoot. Emily took a trophy from the Provincials shoot to give to the shooter as he left prior to picking up the trophy. Emily contacted the mother of this shooter and was told she was very upset with her son being re-classified and that they would not be returning to the sport and Emily felt the family was

waiting for an apology. Bert, Pam and Dominic all stated that the matter was discussed at length with the mother and many apologies were given at the time.

15. Next Meeting –

Strategic Planning meeting – date to be determined

Next Board meeting – November 12, 2018 via conference call

16. Meeting adjourned at 9:00 pm.

## OPTA Board Meeting Minutes

Wednesday November 21<sup>st</sup>, 2018

Attendance: Neville Henderson, Bert Blackburn, Warren McLay, Beau Douglas, Dominic Gitto, Emily Brown, Bill Drikos and Pam Muma

Absent:

Meeting called to order at 7:35pm by Neville Henderson via conference call.

29. Approval of Meeting Minutes – Warren made a motion to accept September 19<sup>th</sup> Board of Directors meeting minutes seconded by Bill. All in favor. Minutes were accepted.

All in favour, minutes accepted.

30. Business arising from minutes.

2.1 – New & Youth Shooter Program – As the weather is not conducive to hosting new shooter events, those will pick up again in the spring. Emily has been getting email reminders to book a booth at the upcoming Toronto Sportsmen's Show.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 25 buy/sell ads, taken 11 down and edited 4 ads to reflect changes in information or asking price. There are currently 53 posts on the buy and sell page. The majority of ads are producing good results for those who post there. Emily checks in with each seller when she takes ads down to determine if their item was sold as a result of the buyer seeing it on the OPTA site.

Since the last report, the number of members of the OPTA Facebook group page has risen from 578 to 610, up 32 new members. There are 2 requests to join waiting until they respond to Emily's screening message. Emily regularly posts reminders for the winter league shoots and shoot results, when available. She also posts updates on the concerns around firearm legislation, and the media reports around it, as it is relevant to all firearm owners.

2.3 – Ontario Council of Shooters – The next allocation of grant funding from the Ministry is being held until the OCS sports consultant has the required documentation, confirmation of Schedule "D", requested in an email earlier this month. To date the OSSA and ONtarget are the only two member organizations in compliance. Pam stated she had sent in all documents that she thought were needed but will email Jennie to see what else is required by the OPTA.

2.4 – Long Term Strategic Plan – Pam sent out the revised version of the plan after our face to face meeting in October. Neville asked the Board if they felt we needed another face to face meeting regarding the plan. Bert stated he did not feel this would be necessary but everyone will need to have a look at the plan and send any comments to Neville.

2.5 – 100<sup>th</sup> Provincial Championship – Pam stated that Paulo Sampaio has agreed to volunteer with the planning of this shoot and that Jake Rosmaninho has also agreed to volunteer. Jim Wood was the other person that expressed interest in volunteering but Pam has not confirmed this as of yet.

Emily has asked everyone to start making revisions to the spreadsheet she sent out with ideas for this shoot. Bert stated that he could not make changes as the document is locked in a read only status. Emily will resend the document so everyone can make changes.

Dominic suggested we have a face to face regarding this shoot in order to get this moving. A date of January 19<sup>th</sup> was agreed upon to have this meeting at Galt. Neville will contact Galt and reserve the meeting room. Pam will invite Paulo, Jake and Jim to this meeting as well.

2.6 – Removal of Shooter – At the special members meeting on October 27, 2018 the members in a vote agreed to remove and ban Mr. Petrev from the OPTA. Neville asked the Board if anyone has heard any comments regarding the removal of Mr. Petrev. A few Board members did hear some comments but most said they were happy with the outcome.

### 31. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

3.2 – Pam stated a GIC matured this month and asked the Board for approval to re-invest the money in another GIC. Bert stated we should be sure to only invest for 1 year as there are no other GIC's maturing in 2019 and we need to be sure to have access to money each year. All Board members were in agreement. Pam will contact the bank to get the money invested in a GIC for 1 year.

### 32. New Business

4.11 All Star Team Categories – Pam asked the Board if we need to go to the 8 category system as used in our trophy package and the ATA or to stay with the 5 categories we have historically used. It was stated that with some of the categories such as Lady I and Lady II, Sub Junior and Juniors we seldom have 5 shooters that qualify but the Sub Vet category is very large.

Bert stated that even if we went to all categories we would probably still only give away the same amount of trophies but instead of 2 Men's team he suggested we do 1 Men's team and add the Sub Vet team.

Neville asked Pam to do the list both ways to see if it would make much difference and bring the results to the next Board meeting in December.

4.12 2019 Canadian Championship Sponsorship – Pam brought forward a request from the St Thomas Gun Club asking if the OPTA would sponsor half the target costs for Sub Junior and Junior targets on the Championship days of the shoot.

All Board members agreed to St Thomas Gun Club's request. Pam will inform the club of the Board decision.

4.13 OPTA Championship Trophy Package – Warren and Dominic asked the Board if we were going to change the package and remove "Open" trophies or stay as we historically provided. This request was discussed at a prior Board meeting as the ATA does not recognize Open



trophies when determining All Star Team points. Neville asked Bert to gather more information and data on this and bring to next Board meeting.

- 4.14 St Thomas Gun Club Closure – Dominic brought forward that he heard rumors that St Thomas Gun Club was going to be shut down and asked Pam if she knew anything about this rumor. Pam stated this rumour comes up every few years and to her knowledge there is no talk of this occurring. She met with Central Elgin council back in the fall with a presentation of the clubs history and what the club brings to the county each year. The County Council was pleased with the presentation and agreed that there is a lot of history with the club and have no plans to close the club.

- 4.15 2019 Canadian Championship – Emily stated she has sent the contract to both Neville and the St Thomas Gun Club for signing.

17. Next Meeting – Monday December 10<sup>th</sup> via conference call

18. Meeting adjourned at 8:50 pm.

## OPTA Board Meeting Minutes

Monday December 10, 2018

Attendance: Neville Henderson, Warren McLay, Dominic Gitto, Emily Brown, Bill Drikos and Pam Muma

Absent: Bert Blackburn

Meeting called to order at 7:39pm by Neville Henderson via conference call.

33. Approval of Meeting Minutes – Dominic made a motion to accept November 21<sup>st</sup> Board of Directors meeting minutes seconded by Bill. All in favor. Minutes were accepted.

All in favour, minutes accepted.

34. Business arising from minutes.

2.1 – New & Youth Shooter Program – Emily was pre-shooting for the Silver Horseshoe league at Waterdown Club which has 6 new youth shooters who are coming out more regularly. Emily encouraged their participation, and others at the club to attend and shoot at the 100<sup>th</sup> Provincial Championship this year, and/or the Canadian Championship.

Canadian University Shooting Federation (CUSF)

<http://www.cusf.ca/>

Emily was contacted a year ago by an individual who was working towards starting a post-secondary school shooting organization, with groups at any or all institutions who would train, and compete over the year. All shooting disciplines would be included, and individuals could participate in as many as they wanted to. These would be set up as student clubs. So far there are clubs at several places, including some in Ontario, and in Alberta.

Emily recently connected with the organizer Dave Fahlman and they had a very long chat where they discussed his vision and the challenges he was facing. Emily provided him with some ideas, asked some questions and offered to partner with him and to follow-up with links to organizations that she had suggested he reach out to and people who he should specifically speak with.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 1 buy/sell ads, taken 11 down and no edits. There are currently 46 posts on the buy and sell page. The majority of ads are producing good results for those who post there. Emily checks in with each seller when she take ads down to determine if their item was sold as a result of the buyer seeing it on the OPTA site. One seller removed their ad because he was receiving low ball offers.

Since November the number of members of the OPTA Facebook group page has risen from 610 to 619, up 9 new members. There are 3 requests to join waiting until they respond to Emily's screening message.

2.3 – Ontario Council of Shooters – Pam sent confirmation of receipt of Schedule D to Jennie which was all she needed.

The next allocation of grant funding from the Ministry has been released and should be arriving in the new year. There was an email about a meeting, hosted by Sport Matters Ontario on November 27, with

an invitation to attend the next one. Nobody from the Ontario Council of Shooters attended. The next meeting is on January 31, at the ONN office on St Clair Avenue, Toronto. Emily has offered to attend as it is very important that we have a voice at the table. OCS will forward my name as its representative. Dominic indicated that he would attend with Emily as well.

2.4 – Long Term Strategic Plan – Neville has not received any recommendations for revisions to the Strategic Plan. He has asked all Board members to review the document again so as to get this completed. Pam will resend the Plan to the Board for review.

2.5 – 100<sup>th</sup> Provincial Championship – A meeting has been set for January 19<sup>th</sup> at Galt Sportsman to get the plans going. Pam will send invitation to Paulo, Jake and Jim Wood with date time and location.

2.6 – All Star Team Categories – All Board members have agreed to go with the 8 Categories and one Men's Team for the All Star Teams.

Dominic asked if we were going to change the year of the All Star Team as suggested by Paul Shaw. It was agreed by the Board to leave the year as we have historically done since the averages we use are from the previous years.

2.7 – Trophy Package – Deferred to January 19<sup>th</sup>.

2.8 – Toronto Sportsmen Show – The Toronto Sportsmen's Show will need confirmation soon that we are interested in taking a booth again for this year's show, which returns to the Toronto Convention Centre from March 13-17, 2019.

### 35. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

### 36. New Business

4.16 Board Member Resignation – Pam stated she received an email today from Beau Douglas that due to many other commitments he would be resigning as an OPTA Board member effective immediately. Bert was not available for this meeting therefore discussion of Board replacement will be deferred to next Board meeting in February.

19. Next Meeting – Monday January 19<sup>th</sup> at Galt Sportsmen Club at 10 am to discuss planning of the upcoming 100<sup>th</sup> Anniversary of the Provincial Championships.

Next Board meeting to be determined at a later date.

20. Meeting adjourned at 8:13 pm.