

OPTA Board Meeting Minutes

Tuesday December 12th, 2017

Attendance: Bert Blackburn, Bill Drikos, Dominic Gitto, Warren McLay, and Pam Muma

Absent: Neville Henderson, Emily Brown, Beau Douglas and Autumn Bergeron

Meeting called to order at 7:35pm by Bert Blackburn via conference call.

1. Approval of Meeting Minutes – Warren made a motion to accept November 21st Board of Directors meeting minutes seconded by Bill.

All in favor. Minutes were accepted.

2. Business arising from minutes.

2.1 – New & Youth Shooter Program – Emily not in attendance but submitted report. In advance of the Toronto Sportsmen's Show, Emily would like to have a list of clubs that will commit to hosting new shooter events, and dates that they have committed to so that the Sportsmen's show booth can be leveraged to get people out to the range. She would like to have a small takeaway with the clubs, their contact information and the new shooter event dates so that folks know that we are ready and waiting for them. Emily would expect that new shooters would be charged for shells and targets, but that a number of volunteer coaches be available as well as firearms to borrow for those who do not have a PAL. This would be an opportunity for clubs to discuss memberships and to introduce new people to the sport.

2.2 – Status of Legal Case – Currently waiting for Kerr's hearing on December 14th to appeal the judgement from September 2016. Richard Campbell (our lawyer) is getting a motion ready to compel Kerr to provide the required documents.

2.3 – Website/Facebook/Twitter – Emily submitted the following report.

Emily noted that the President's Message was almost 3 years old so have requested an updated message from Neville.

Nothing done to the website since our last meeting except updating the buy and sell page to reflect several new ads and the removal of those where the item has sold.

In the past week, Emily has posted 3 ads for guns for sale, and all have sold within the week. They all sold as a result of the ads on the website. To increase exposure, she always put a post on the Facebook group, letting folks know that there are new items posted for sale.

Since last month the number of members of the OPTA Facebook group page has risen to 505 from 497, up 8 new members. Winter league announcement are posted early in the week for the weekend dates, and scores/photos posted the day of the shoots. Dates for individual club fun shoots, like meat shoots are posting when Emily has that information in advance, or when club members post them.

2.4 – Ontario Council of Shooters – Pam has been working on some documents that are required by December 31st.

Emily has had no updates with respect to the coaching clinic, despite sending a couple of emails requesting information.

2.5 – Junior Ad Hoc Committee – Autumn was not in attendance therefore no information to report. Pam will contact Autumn to determine if she is still interested in staying on this committee.

2.6 – Funding of Defibrillators for OPTA Clubs – Pam sent out email or spoke to club representative personally regarding if their club had or would be purchasing a defibrillator. Results are as follows;

- Crumlin, Twin City, Oxford, Hamilton (west side), Galt and Waterford already have unit.
- Otter Valley, St Thomas and Hamilton (east side) would like to purchase a unit.
- Kippen and West Nipissing are not looking a purchasing a unit in the near future.
- Toronto and Amherstburg to not respond.

Emily sent in the following report. As per the November meeting, and action items, Emily has contacted Seamus Tynan about his company donation, and suggested that a donation towards a defibrillator would be greatly appreciated. He spoke with his health and safety person, after an exchange of ideas and information, and it will likely be possible that his company will donate a portable defibrillator to take to OPTA shoots. He will let us know as soon as he can.

2.7 – OPTA Promotional Material – The Board discussed the proposal sent by Todd Millard. Many have concerns regarding the partnership of purchasing promotional material jointly with another company. It was agreed that when we purchase items it will be with the OPTA promotion only. To be discussed further at next meeting.

Emily is monitoring Vistaprint for the best promotion on brochures. So far the best discount is 33%.

2.8 – Long Term Strategic Plan – Deferred to next meeting.

2.9 – Hall of Fame Nomination Form – Pam developed OPTA form and criteria format then sent to Board for review. All agreed to give the form a trial. Pam will sent out to OPTA email list with a request to return any nomination by January 3st. She will also send to Emily to post on website.

3. Financial Report

3.1 – Monthly Review – Pam stated there were no unusual entries over the last month.

All approved monthly financials.

Warren and Dominic asked if they could get a better budget amount for the Provincial trophy package as the budget also includes other items such as All Star Team trophies, etc. Dominic asked “can we sustain the amount we have been spending on trophies over the past years?”

4. New Business

4.1 Sponsorship – Bill stated he did not have a chance to speak to the Hamilton Gun Club member regarding sponsorship from Ford Canada. He will try to speak to him before our January meeting.

4.2 Provincial Championship program – The Board had a discussion regarding the size of the program over the past years. Currently the program is 3 1/2X6 and possible look at costs to change to 5x8. Pam will contact the printer to see what the difference would be.

The Board suggested we increase the cost of an ad in the program to help cover the increased costs of the program. Pam will send the Board what we currently charge for ads.

Warren will send Pam his contact list of companies that placed ads in the last Canadian Championship held at Hamilton as these companies may agree to have an ad in the Provincial program.

4.3 2018 Ontario Shoot Dates – Pam is still waiting for shoot dates from Toronto.

4.4 Toronto Sportsmen’s Show – Emily responded to the email from the Sportsmen’s Show booking person confirming that the OPTA is interested in a booth. He has sent the invoice which she will forward to Pam. The hunting/shooting hall of the show is booked solid so we are lucky that he holds a space for us.

5. Next Meeting – Next meeting Tuesday January 9th via conference call.

6. Meeting adjourned at 8:40pm

OPTA Board Meeting Minutes

Tuesday January 9th, 2018

Attendance: Neville Henderson, Bert Blackburn, Emily Brown, Dominic Gitto, Warren McLay, and Pam Muma

Absent: Bill Drikos, Beau Douglas and Autumn Bergeron

Meeting called to order at 7:35pm by Neville Henderson via conference call.

5. Approval of Meeting Minutes – Bert made a motion to accept December 12th Board of Directors meeting minutes seconded by Dominic.

All in favor. Minutes were accepted.

6. Business arising from minutes.

2.1 – New & Youth Shooter Program – In advance of the Toronto Sportsmen’s Show, Emily would like to have a list of clubs that will commit to hosting new shooter events, and dates that they have committed to so that the Sportsmen’s show booth can be leveraged to get people out to the range. She would like to have a small takeaway with the clubs, their contact information and the new shooter event dates so that folks know that we are ready and waiting for them. Emily would expect that new shooters would be charged for shells and targets, but that a number of volunteer coaches be available as well as firearms to

borrow for those who do not have a PAL. This would be an opportunity for clubs to discuss memberships and to introduce new people to the sport.

2.2 – Status of Legal Case – Bert stated that Kerr had his court hearing on December 14th and did not show. The judge awarded us legal costs. Richard Campbell (our lawyer) is now working to set aside the transfer of Kerr's house into his wife, Shirley's name. An affidavit was prepared in Pam's name as she took over from Kerr as Secretary/Treasurer. This has been sent out to her to sign and return to Campbell's office by January 17th.

The next action is set for January 22 in Milton. This is to have Kerr produce the documents that Richard requested at the examination meeting with Kerr in September. At that time Richard will serve Kerr with the application to have the house transfer set aside in order to ensure the OPTA will be able to recover our awarded money. This application will take place on March 8th at 10am in Kitchener court house.

2.3 – Website/Facebook/Twitter – Everything is up to date with shoot schedules. Emily has not yet added the Hall of Fame Biographies that she has typed up. Emily has reached out to other Hall of Famers, and asked that they supply her with biographical information that they would like included. Emily has contacted Cheryl Stiby, Germain Spriet, Terry Jordan, Paul Shaw, Lew Hummason, Keith Saunders, Jim and Dianne Wood, Peter Tsementzis, George Jonckhere and Frank Bonaiuto. She has heard back from Terry Jordan who sent her a Trap & Field article to use for information.

There are at least 3 ad requests on the buy and sell page per week, some where people request the sale of multiple items. A note that new ads are posted is shared on Facebook as well to drive viewers. Guns are not allowed to be bought and sold on Facebook, with the risk of being taken down so this is a reasonable compromise.

Since Emily's last report the number of members of the OPTA Facebook group page has risen to 521 from 505, up 16 new members. There are also 5 requests waiting until they respond to her screening message. Winter league announcements are posted early in the week for the weekend dates, and scores/photos posted after the shoots as they become available. The Silver and Bronze horseshoe league results are shared particularly efficiently through the support of Ron Wallace, and the club volunteers who compile the information and send it to him. Dates for individual club fun shoots, like meat shoots are posted when Emily gets that information in advance, or when club members post them.

2.4 – Ontario Council of Shooters – The Ontario Council of Shooters, through Jennie Marsh, is seeking information about OPTA finances to send with our application to the Ministry. Pam has sent an email to Jennie stating they are still at the accountants and will send them as soon as they are completed. Documents that were adopted at a prior OCS meeting as requested by the Ministry, involving Confidentiality, Doping, Screening, Social Media, Inclusion and Code of Conduct for Parents were sent and need to be shared on our website by April 1, 2018.

Pam will include these in our By-laws and send to the Board for review. Once all have had a chance to review the changes Pam will send the revised By-Laws for the Board's signatures.

There is still no news with respect to the coaching clinic.

Emily will work on adding a tab on the website to include the OCS news and policies.

Bert asked Emily if there was any chance of the OCS having conference calls related to the distance anyone on the OPTA Board would have to travel to attend meetings. Emily stated there is very little chance of conference calls for OCS meetings despite having been requested for over 2 years.

2.5 – Junior Ad Hoc Committee – Autumn was not in attendance therefore no information to report. Pam will contact Autumn to determine if she is still interested in staying on this committee.

2.6 – Funding of Defibrillators for OPTA Clubs – Emily has followed up on her conversation with Seamus Tynan, whose company Ward and Burke Microtunnelling Ltd, has offered to supply the OPTA with a portable defibrillator unit. The unit is a Canadian Red Cross approved G3. It comes with spare pads. 4year battery and sealed in a watertight heavy duty plastic case. (spec sheet attached). Once it is in house, it will be couriered to Emily.

Emily suggested that a message be added to the Provincial Championship program to thank Ward and Burke Microtunnelling Ltd for the generous donation.

2.7 – OPTA Promotional Material – Emily continues to monitor Vistaprint for the best promotion on brochures. So far the best discount is 25%. Emily will order them in plenty of time for the Sportsmen's Show.

2.8 – Long Term Strategic Plan – Neville has started to develop a draft of the strategic plan but it is going to be a large project to complete. Neville needs to look at the implications of our plan with the ATA and OCS and it will take time to work through it all. He will continue to work on the plan and hopes to have something ready for the Board to review at the next meeting in February. Emily noted that the development of an organization's strategic plan is not an individual task, and a collaborative approach needs to be taken, with board members and other stakeholders.

2.9 – 2018 Provincial Trophy Package – Dominic stated that he figures there was approximately \$2,100.00 spent on the extra day's trophy package last year. He asked if this is too much money then the Board may need to look at reducing the quality of the trophies. Everyone agreed not to reduce the quality as we have received great comments in the past years about our trophies for the Provincial Championships. Reducing the quality will just take us backwards which is not what we want to happen.

Dominic is working on purchasing as many trophies as possible from Canadian suppliers. Warren asked Pam to keep the cost for trophies for the Championships and those for the All Star team separate so we can have a better idea on the costs for each.

2.10 – Toronto Sportsmen's Show – The wheels are in motion for the Sportsmen's Show. Emily sent the email for the booking fee to Pam which she stated has been paid. Emily has just received a follow up email, with requests for the necessary information, like current insurance information from the OPTA and onsite contact person. Emily will do a review of the Sportsmen's Show bin to make sure everything is ready for the booth. We are in booth 1253. Emily will recruit volunteers shortly once she draws up the information sheet and schedule. Move-in day is March 12 and 13 which she will need volunteers to help with as well.

2.11 – Ontario Club-Trap Chair Discussion meeting – The Board will need to determine if this is something that the individual Gun Club's would like to have and are willing to attend. Items such as CFO

challenges, new shooter programs, grant money availability, what the OPTA can do to help Ontario clubs etc. would be items of discussion at these meetings.

Pam will send out an email to representatives of Ontario clubs to get a better feel as well if they would like an in person meeting or conference call. If an in person meeting we will need to be mindful of weather and shooting schedules so perhaps sometime end of March or first of April.

Pam and Emily will work together to develop an Agenda for review with the Board at the next meeting in February.

7. Financial Report

3.1 – Monthly Review – Not much occurring over last month. The OCS grant has been received and deposited.

All approved monthly financials.

8. New Business

4.1 Trillium Grant – Last month Emily spoke to an individual from the granting office of the Trillium Foundation to better understand how the OPTA might benefit from this type of funding. She checked to see if we are a registered organization, and we are not, although some gun club organizations are, including St Thomas Gun Club. Grants, such as Grow Grants are awarded for projects taking 2-5 years, to a maximum of \$60,000 per year. There are also Capital Grants. Projects are reviewed and granted funds based on the number of people impacted by the project, and how well the project aligns with the investment strategy for the Trillium Foundation. She gave Emily her email address to follow up if we have further questions. ffordjor@otf.ca
The OPTA should be looking for ways to access these funds, and the first step would be to become a registered group.

Ontario Trillium Fund website, grant information, and group registration
<https://otf.ca/apply-grant?redirected=1>

The OPTA does not have land property so this could pose difficulty for the Association to secure Trillium grant money. A lot the Trillium grant people look for is to have an area more accessible to the handicap people. In this regard it would be more for the individual clubs to request.

4.2 All Star Team Criteria – Pam stated she had a call from a shooter questioning the Doubles High Average. It was determined Peter Tsementzis did have the required number of targets shot in Ontario but this person thought there was also a rule that they needed to be shot in at least 2 clubs in Ontario where Peter shot all his targets at Hamilton Gun Club. No one on the Board had heard of this rule but all agreed it is a good rule to have. Neville asked Pam to go back to this person to find the ruling but we cannot make this rule after the fact. If we want to add the criteria to the All Star Team requirements we will need to let the shooters know at the Annual meeting.

4.3 Grant Money availability – Bert stated we should put a message in the next newsletter letting Ontario clubs know where and how to access money that is available such as Trillium Grant, National event grants and ATA Gun Club Fund. Pam asked Bert if he would be willing to work on this article which he agreed to do.

7. Next Meeting – Beau has asked if we could change our meeting to a Monday or Wednesday as he is not available on Tuesday. The Board agreed that the second Monday of each month would work. Next meeting will be Monday February 12th via conference call.
8. Meeting adjourned at 8:50pm

OPTA Board Meeting Minutes

Tuesday February 12th, 2018

Attendance: Neville Henderson, Bert Blackburn, Emily Brown, Bill Drikos, Beau Douglas, Warren McLay, and Pam Muma

Absent: Dominic Gitto and Autumn Bergeron

Meeting called to order at 7:30pm by Neville Henderson via conference call.

9. Approval of Meeting Minutes – Warren made a motion to accept January 9th Board of Directors meeting minutes seconded by Bert.

All in favor. Minutes were accepted.

10. Business arising from minutes.

2.1 – New & Youth Shooter Program – The letter that Emily wrote asking clubs to provide a date in advance of the Sportsmen's Show for a new shooter event, to report their trap club membership and to declare their interest in participating in a meeting with other clubs at the OPTA board, was sent to 65 clubs on February 1st. Some emails bounced back so Emily looked for alternate contact information and also sent a simple follow up email to ensure that her original email was not missed in a spam folder. Emily has had quite a number of responses so far, and will compile information for the next meeting.

2.2 – Status of Legal Case – The January 22nd date was postponed until February 2nd for the examination continuation of Kerr by Richard. This examination was order by the court for Kerr to provide the documentation of his finances as asked for at the September 2017 examination. Bert read the letter he received from Richard at the examination meeting and suggested Kerr be charged with contempt for his behaviour and continued refusal to provide the proper documents. The next court appearance has been scheduled for March 8th in Kitchener.

2.3 – Website/Facebook/Twitter – Several guns were sold from the buy and sell page this month and Emily has been told that quite a few inquiries have come from out of province, with two sales being made to out of province buyers. There are currently 15 posts on the buy and sell page.

The historical averages for men and women was compiled by Beau Douglas and added to the OPTA Honorees page of the website.

The last Trap & Field article from ATA Delegate Paul Shaw that Emily has on the website is for January 2017, so she will email him and ask for the intervening reports.

Since last reported the number of members of the OPTA Facebook group page has risen to 527 from 521, up 6 new members. There are 5 requests to join waiting until they respond to Emily's screening message.

2.4 – Ontario Council of Shooters – Emily re-sent two long standing requests to the OCS, one for edits/corrections to their website and the other for information on the coaching clinic. Emily received a response email, and follow up phone call stating that suddenly the coach's clinic had to be completed by March 31st or the money held back to pay for the clinic had to be sent to the member organizations, at the risk of having it taken back by the Ministry if it were not. There seems to be no mechanism for pre-

paying and hosting the clinics later in the spring. There are ongoing discussions to clarify this and address this current urgency.

The clinic would take place over two weekends, where Coach Developers (also called Learning Facilitators) would work with participants, ideally even numbers of them, up to 6 from each discipline. The first $\frac{3}{4}$ of the course is in common, and the last $\frac{1}{4}$ would be sport specific. A classroom setting is needed, one large room, with 3 smaller breakout rooms, is preferred. In advance of the first weekend, manuals and assignments will be sent out. During the second weekend, pairs of participants will co-teach a second of the manual, and will be graded by the Coach Developers in order to receive a pass for the course.

At the time of writing this report, none of the Ontario based Coach Developers are available for the weekends discussed in February or March, and the discussion continues about incurring higher expenses by bringing in out of province facilitators in order to meet the tightened deadline. These coach development courses have been offered in every province, except Ontario. There seems to be more information available online about these courses.

<https://www.coach.ca/shooting-p154464>

http://sfc-ftc.ca/en/shortcuts/for_coaches.html

2.5 – Junior Ad Hoc Committee – Pam has emailed Autumn to determine if she wants to continue on the committee but has yet to receive any response. Emily will try to contact Autumn as well.

2.6 – OPTA Promotional Material – Brochures have been ordered through Vistaprint at 25% off. Emily will forward invoice to Pam.

The Board decided not to go with the request from Todd Millard to purchase hats that had both the OPTA logo and his company logo. We will continue to look for other pricing for hats.

2.7 – Long Term Strategic Plan – Neville has been working on the Strategic Plan and sent out a draft for the Board to review. He suggested that the Board have a face-to-face meeting to develop the benchmarks for the plan. A Saturday sometime in March was suggested.

2.8 – 2018 Provincial Trophy Package – Warren stated this is well underway and many of the trophies have already been order.

2.9 – Toronto Sportsmen's Show – Toronto Sportsmen's Show, March 14-18, 2018. The electrical service has been booked, via early bird pricing, Emily will forward invoice to Pam.

The volunteer schedule was posted to the Facebook page right after the last OPTA meeting and it filled up quickly, with only two shifts completely unmanned (Wed Mar 15, 1:30 -4:30 pm and Thurs Mar 16, 4:30 – 7 pm) and two shifts with only one volunteer (Fri Mar 17, 1:30 – 4:30 pm and Fri 4:30 – 7 pm) where two are required. There are many return volunteers and quite a few new volunteers.

2.10 – Ontario Club-Trap Chair Discussion meeting – Clubs have shown interested thru Emily. An agenda would need to be developed and sent to the club representatives with a request of attendance to determine if enough interest is out there.

2.11 – 2018 Provincial Championship Program – Pam asked the Board if they would like to reduce the amount of added money for the Handicap Championship event. It was agreed by the Board to reduce the amounts by half for each trophy winner.

Neville stated that we will need to add recognition of the Ministry and OCS to the provincial program. Pam will make sure this is done in the 2018 program.

Emily suggested inviting the political representatives of the host club area to an opening ceremony of the Provincial shoot. Neville will draft a letter to send out to the representatives.

11. Financial Report

3.1 – Monthly Review – Pam stated during the winter not much unusual occurs with the finances.

All approved monthly financials.

12. New Business

4.4 Updated By-laws -

4.5 Neville's article for Clubhouse newsletter – Pam sent the Board Neville's article for review prior to placing in the newsletter. All Board members agreed the article was well written.

4.6 Email Addresses on OPTA Membership renewal – Emily asked if a place for email addresses could be added to the membership renewals. Pam stated this was done for a couple of years in the past and very few email addresses were added. One reason for this to be left blank has been due to the long lineups at the first shoots of the target year and taking too long to complete all the information without holding up the start of the shoot.

4.7 Purchased Defibrillator – The defibrillator has not yet arrived.

9. Next Meeting – Next meeting will be Monday March 19th via conference call.

10. Meeting adjourned at 8:46pm.

OPTA Board Meeting Minutes

Tuesday March 19th, 2018

Attendance: Neville Henderson, Bert Blackburn, Emily Brown, Bill Drikos, Beau Douglas, Warren McLay, Dominic Gitto and Pam Muma

Absent:

Meeting called to order at 7:35pm by Neville Henderson via conference call.

13. Approval of Meeting Minutes – Bill made a motion to accept February 12th Board of Directors meeting minutes seconded by Warren.

All in favor. Minutes were accepted.

14. Business arising from minutes.

2.1 – New & Youth Shooter Program – nothing to report since February meeting.

2.2 – Status of Legal Case – Good news, Kerr has paid our lawyer, \$75,000 plus \$2,237.50 interest and another \$5,000 that we agreed upon to settle the extra lawyer costs occurred since original settlement. Bert has written up a history of the case (see attached). Pam is just waiting for the cheque to be sent for the case to be officially complete.

2.3 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 14 buy/sell ads and taken 11 down. She has asked each seller if the item has sold as a result of ad on the OPTA buy and sell page and each has confirmed that the buyer did find the item there. There are currently 17 posts on the buy and sell page.

Emily has uploaded 14 Trap & Field articles from ATA Delegate Paul Shaw, reflecting January 2017 to February 2018 to the website.

Emily reached out to the web guy for quick help in setting up a new page, for the Ontario Council of Shooters information, a page for shooting supplies and vendors, and for member businesses. The latter two had been set up, but were not displaying correctly.

Since the last report the number of members of the OPTA Facebook group page has risen to 537 from 527, up 10 new members. There are 5 requests to join waiting until they respond to Emily's screening message. There continues to be ongoing activity on the page, and feedback is very positive from shooters who feel communication is great and timely.

2.4 – Ontario Council of Shooters – On April 14, there will be a Ministry Sport Symposium. Members of every Provincial Sporting Organization are invited. As yet the location and agenda are unknown, but they will be announced shortly. Frank and Emily have attended several in the past few years. They offer an excellent opportunity to raise the profile of the shooting disciplines, especially in these times where we are coming under increased scrutiny.

On April 28, a special meeting of the OCS has been called to prepare for the AGM when two representatives from the Ministry will be in attendance. It is expected that a representative from each of the member organizations participate.

In recent correspondence, the Ministry representatives who work most directly with the OCS has stated that they have been lenient with respect to required documentation and activities by the OCS, and will be less so going forward. The recommendation is still that the OCS hire an experienced individual to work on necessary documentation.

The coaching clinics, despite being urgent according to last information, has been put on hold until Ontario based Coach Developers (also called Learning Facilitators) can be available. Many are out of the country in warmer climates.

2.5 – Long Term Strategic Plan – No one has sent back a reply to Neville regarding his draft sent to the Board. Neville stated we will need to set up a ½ day face to face meeting to complete the benchmarks for the document.

2.6 – Toronto Sportsmen’s Show – The OPTA booth was a great success again this year.

There were 15 volunteer shifts, with 22 volunteers (several pairs of volunteers took on more than one shift). The booth was set up against a wall right to the left of the main entrance, which made setting up the background on the wall easier than in previous years when trying to set it up against a curtain. All volunteers reported having a lot of visitors and that they really enjoyed the experience. The dry fire system worked well, and visitors could see an example of a (disabled) shell, hulls, wads, shot, mock gun powder and a variety of targets. One volunteer created maps of the GTA area with a variety of club locations on it to show visitors where clubs near them, and Emily’s comprehensive list of clubs was also on hand.

2.7 – Ontario Club-Trap Chair Discussion meeting – Emily has received a number of responses from clubs about the letter she sent on behalf of the OPTA. More on that at our next meeting, once she has had a chance to compile the information. An agenda would need to be developed and sent to the club representatives with a request of attendance to determine if enough interest is out there.

15. Financial Report

3.1 – Monthly Review – Pam stated nothing out of the ordinary has occurred over the last month.

All approved monthly financials.

16. New Business

4.8 2019 Canadian Championships – Pam stated that St Thomas has had a couple of meeting to discuss the option of hosting this shoot. At this time they have agreed to put the club forward to host the Championships if they come to Ontario. Pam has forwarded to the club representatives the website for the Sports Recognition grant available for this type of event.

4.9 Canadian Association for the Advancement of Women and Sport and Physical Activity (CAAWS) under the Women in Sport Encouragement (WISE) – Emily’s request for this grant has been denied.

4.10 Purchase of defibrillators for OPTA affiliated clubs – The defibrillator has not yet arrived. Emily will follow up.

11. Next Meeting – Next meeting will be Monday April 9th via conference call.

12. Meeting adjourned at 8:08pm.

OPTA Board Meeting Minutes

Tuesday April 9th, 2018

Attendance: Bert Blackburn, Beau Douglas, Warren McLay, Dominic Gitto and Pam Muma

Absent: Neville Henderson, Emily Brown, Bill Drikos

Meeting called to order at 7:30pm by Bert Blackburn via conference call.

17. Approval of Meeting Minutes – Deferred to May meeting

18. Business arising from minutes.

2.1 – New & Youth Shooter Program – deferred to May meeting

2.2 – Status of Legal Case – Case finalized. Pam stated that the final cheque arrived and has been deposited. Cheque in the amount of \$81,185.00 was received with the final lawyer fees of \$1,050 had been deducted.

2.3 – Website/Facebook/Twitter – deferred to May meeting

2.4 – Ontario Council of Shooters – deferred to May meeting

2.6 – Long Term Strategic Plan – deferred to May meeting.

2.7 – Ontario Club-Trap Chair Discussion meeting – deferred to May meeting.

2.7 – 2018 Provincial – Warren stated the trophies he was responsible for are well underway and some of the trophies have already arrived and been paid for. Dominic stated he is using a new trophy supplier for the trophies he is responsible for and they have been ordered. The company was supposed to give him a quote for the engraving but has not although they have already ordered in the items he requested. Dominic will be purchasing jackets for the All Star teams this year.

Bert asked if St Thomas will be throwing White Flyer targets this year. Pam stated that back in December they had thought about ordering them in but in light of Lawry and Federal sponsoring the May shoot it has not been determined what type of targets will be thrown. Bert asked if it was in the By-laws or Provincial hosting contract to throw White Flyer and Pam stated it was not and that she felt it would not be proper to dictate what type of targets were used as long as they were orange dome targets. St Thomas would like to use the May shoot to see what the new Lawry targets were like and if there were any further problems before deciding what type of targets to use during the Provincials.

St Thomas has requested to increase the target fees by \$1.00 due to the increase in cost of targets. Both Lawry and White Flyer are increasing costs by almost \$2.00 per case. The cost of target fees will be \$35.00 this year.

Pam stated St Thomas has put in new hydro lines from the road to the clubhouse and trap line. All lines are now underground and the club spent almost \$50,000 doing the upgrade. They will be looking at upgrading the camping area to 30 amp in the near future.

Pam stated the program is near completion but the deadline is the end of May as she wants them in the mail by June 1st. Bert stated we will need to insert a notice with the program of a change in By-laws and that it will be discussed and voted on at the AGM in July.

19. Financial Report

3.1 – Monthly Review – Pam stated the settlement cheque has been deposited. The shooting season has begun and there will soon be more deposits to the account.

All approved monthly financials.

20. New Business

4.1 New OPTA Members – Pam stated she has received the shoot report for Hamilton's Good Friday shoot and has inputted about 10 new registered shooters and another 4 returning shooters that have not registered targets over the last 4 years.

4.2 St Thomas prize division – It has been decided by St Thomas Board to give Class winners precedence over Category due to the difference in awarded flats of shells.

13. Next Meeting – Next meeting will be Monday May 14th via conference call.

14. Meeting adjourned at 8:00pm.

OPTA Board Meeting Minutes

Tuesday May 14th, 2018

Attendance: Bert Blackburn, Beau Douglas, Warren McLay, Dominic Gitto, Emily Brown, Bill Drikos and Pam Muma

Absent: Neville Henderson

Meeting called to order at 7:30pm by Bert Blackburn via conference call.

21. Approval of Meeting Minutes – Warren made a motion to accept March 19th Board of Directors meeting minutes seconded by Dominic. All in favor. Minutes were accepted.

Bill made a motion to accept April 9th Board of Directors meeting minutes, second by Warren. All in favor. Minutes accepted.

22. Business arising from minutes.

2.1 – New & Youth Shooter Program – Ontario clubs continue to offer programs to new shooters with several scheduled throughout the summer months.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 4 buy/sell ads and taken 3 down. There are currently 12 posts on the buy and sell page.

Emily has started to upload information for PAL courses, and shooting supplies stores as I get a little spare time.

Since the last report the number of members of the OPTA Facebook group page has risen to 555 from 547, up 8 new members. There are 4 requests to join waiting until they respond to Emily's screening message.

2.3 – Ontario Council of Shooters – The Ministry Sport Symposium took place on Saturday April 14th at the Toronto Convention Centre which Frank and Emily will be attending to represent the Ontario Council of Shooting as no other members were attending.

Besides the whole group keynote addresses and events, they attended two breakout sessions, one about the new protocol for the High Performance athletes' application and funding, and the other, a panel discussion about fundraising for major sports events, for example Ontario Winter or Summer Games. There were some very good information shared about broadening your funding base, and they would be good to look at for the OPTA.

On May 8th, Emily received an email with an update on the Shooting Federation of Canada coaches' clinic. The dates for this two weekend event are May 22-23 and June 22-23, to be held at Fanshawe College in London, Ontario. They have asked that each member group of the Ontario Council of Shooters, reach out to its membership, for coach candidates that meet the criteria of knowledge and history in the sport, as well as a future in the sport, to be able to be learning facilitators. Emily is reaching out to the board for anyone interested before making it public to our membership via a Facebook post to contact her for details if interested.

The AGM for the Ontario Council of Shooters was held on May 12, with two Ministry representatives scheduled to attend. In the end, neither attended. Emily was out of the country so did not attend this meeting, and according to the minutes from the meeting, there was no representative from trap present. The key outcomes from the meeting were:

- Jennie March has resigned as secretary and will be passing the duties on to Ms Scola, who is the wife and mother of two Olympic Trap shooters.

Having scheduled the coaching clinic, the Ministry will be releasing the balance of the grant to the OCS, and it was decided that the balance will be evenly distributed to the OCS member groups, so for the OPTA a cheque for \$2900.80 will be sent.

2.4 – Long Term Strategic Plan – deferred to June meeting.

2.5 – Ontario Club-Trap Chair Discussion meeting – With the 2018 registered shooting season upon us it will be very difficult to get Ontario club representatives together. We will continue to have on the agenda but will likely be looking to the fall for a meeting.

2.6 – 2018 Provincial – Dominic stated he has stayed with Canadian trophy distributors partly due to the cost of the Canadian dollar and the custom charges.

Dominic asked Board members if they could help handing out trophies during the Provincial shoot.

23. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

24. New Business

4.3 Election of Board – Pam reminded the Board that Bert, Warren, Emily and Pam's 2 year term is complete and would need to know if each would like to stand for another term. Warren and Pam stated they would stand. Bert and Emily ask to give them time and would report at the next meeting.

15. Next Meeting – Next meeting will be Monday June 11th via conference call.

16. Meeting adjourned at 8:22pm.

OPTA Board Meeting Minutes

Tuesday June 11th, 2018

Attendance: Neville Henderson, Beau Douglas, Warren McLay, Dominic Gitto, Emily Brown, Bill Drikos and Pam Muma

Absent: Bert Blackburn

Meeting called to order at 7:40pm by Neville Henderson via conference call.

25. Approval of Meeting Minutes – Warren made a motion to accept May 14th Board of Directors meeting minutes seconded by Dominic. All in favor. Minutes were accepted.

26. Business arising from minutes.

2.1 – New & Youth Shooter Program – Many clubs are offering new shooter events either as a one-day event, or Open House, or as a series of events.

For example,

Quinte Trap Club offers a free first round for new shooters, and a learn to shoot program

Oxford Club hosted an Open House

St Thomas Gun Club is hosting a new shooter weekend on July 14-15

Crumlin offers a new shooter night two Thursdays a month, for 4 months, so 8 specific new shooter nights.

Other clubs such as Nappanee have regular ladies' day events, as do other groups.

Pam stated that there is currently 30 new 2018 members.

2.2 – Website/Facebook/Twitter – Since the last meeting, Emily has uploaded 26 buy/sell ads and taken 2 down. There are currently 42 posts on the buy and sell page.

Emily continues to upload information for PAL courses, and shooting supplies stores as she gets a little spare time.

Since the May report the number of members of the OPTA Facebook group page has risen to 561 from 555, up 6 new members. There are 5 requests to join waiting until they respond to Emily's screening message.

Emily started a new feature highlighting new OPTA/ATA shooters. The feature consists of an interview of the new shooters, with a picture, which she shared on the Facebook group page. The first interviews were with two sub-junior shooters, aged 10 and 12. It seemed to be well received by all.

2.3 – Ontario Council of Shooters – The first weekend of the coach certification clinic was held on May 22-23 with the follow up session to be held on the weekend of June 23-24, at Fanshawe College in London, Ontario. There were a total of 5 participants (2 shotgun, 3 rifle, 0 handgun), going through the

coach facilitator program. The coach learning facilitators were Richard Lanning, Don Kwasnicia, and Rick Ward.

Day 1 was common material, Day 2 was sport specific material

9-4 pm both days,

\$200 fee per participant, and membership fee to the Shooting Federation of Canada

The two shotgun participants were Todd Millard from St. Thomas, and Jaclyn Ego (skeet).

2.4 – Long Term Strategic Plan – deferred to fall meeting. The Board will need to have a face to face meeting to work on the plan. Neville suggested meeting at Galt in the fall.

2.5 – Ontario Club-Trap Chair Discussion meeting – With the 2018 registered shooting season upon us it will be very difficult to get Ontario club representatives together. We will continue to have on the agenda but will likely be looking to the fall for a meeting.

2.6 – 2018 Provincial – Warren and Dominic have the majority of the trophies including the All Star Team jackets. Warren will be picking up the trophies from Tundra Leather in the next week or so.

27. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

3.2 – Purchase of GIC's – Beau asked if we were going to purchase any GIC's as the chequing account has over \$100,00 which does not generate any interest. Pam stated she was planning on asking the Board for permission to purchase 2 additional GIC's. After discussion it was agreed to purchase 2 GIC's at \$40,000 each spreading them apart to ensure 1 GIC matures each year.

28. New Business

4.4 Election of Board – Pam reminded the Board that Bert, Warren, Emily and Pam's 2 year term is complete and would need to know if each would like to stand for another term. Warren and Pam stated they would stand. Bert and Emily ask to give them time and would report at the next meeting.

4.5 Opening ceremony and trophy presentation with members of local government – Emily asked if there would be any type of opening ceremony with the presence of local Politian's. Pam stated that it would be up to the OPTA to invite the area Politian's and Emily said she would contact them.

4.6 Social event/meal for Saturday night – Emily asked if the St Thomas Gun Club was going to do any type of social event or meal during the Championship. Pam stated that this has traditionally been done by the OPTA but has not occurred in the last several years.

4.7 100th anniversary provincial planning – Long discussion regarding the upcoming 100th OPTA Championship in 2019. Items to consider - New OPTA flag, gun raffle, inviting Trap & Field to

attend. Bill suggested having a separate committee set up to work out this momentous Championship.

4.8 Canadians: Emily stated she heard that St Thomas may not want to host the 2019 Canadian Championships. Pam agreed she heard this rumor as well and asked the President of St Thomas Gun Club to let her know as soon as possible. The club was having their monthly meeting tonight and would be making the decision. Pam stated she would email Board as soon as she heard from the club.

4.9 Hall of Fame recipient – Neville has been in contact with Bill Wylie to get more information in order to give the proper presentation at the AGM on July 29th.

4.10 Updating Average Cards – Dominic brought up that last year a lot of shooters did not have an updated average cards as many of them thought the computer system had all the information. The ATA is about a month behind in posting all scores therefore shooters total current average is not available for classification. Dom asked Emily if she could post on the website to remind all shooters to have an average card that is current to all scores shot.

17. Next Meeting – Next meeting will be Monday July 9th via conference call.

18. Meeting adjourned at 9:11pm.

OPTA Board Meeting Minutes

Tuesday July 9th, 2018

Attendance: Neville Henderson, Bert Blackburn, Warren McLay, Beau Douglas and Pam Muma

Absent: Dominic Gitto, Emily Brown, Bill Drikos

Meeting called to order at 7:42pm by Neville Henderson via conference call.

29. Approval of Meeting Minutes – Warren made a motion to accept June 11th Board of Directors meeting minutes seconded by Neville. All in favor. Minutes were accepted.

30. Business arising from minutes.

2.1 – New & Youth Shooter Program – Deferred to September meeting.

2.2 – Website/Facebook/Twitter – Deferred to September meeting.

2.3 – Ontario Council of Shooters – Neville informed the Board that Jennie Marsh, secretary/treasurer of the OCS has stepped down but unsure if a replacement has been appointed as of yet.

Neville believes it will continue to be difficult to comply with all the regulation from the ministry. Each time the association fulfills one requirement another is asked for. Not sure how long the OPTA can keep up with the requirements in order to receive grant money.

2.4 – Long Term Strategic Plan – There has been no input from the Board regarding the draft plan sent out by Neville. Pam will resend the draft and he has asked all Board members to review and send him any thoughts or suggestions so we can get the document completed. Neville would like the Board to have a meeting to complete the plan sometime this fall.

2.5 – 2018 Provincial – Warren and Dominic have the trophies now and all are paid for. Pam informed the Board that the St Thomas Gun Club is ready to host the shoot which is 2 weeks away. Emily was not available for this meeting therefore unsure if she had any contact with local politician. A discussion amongst the Board regarding when opening ceremonies would be best if any political persons wanted to attend. It was agreed that on the first day of the championship day (Saturday) would work as most shooters will have already been classified, squadded and paid during the first 2 preliminary days.

2.6 – 100th Provincial Championship – Pam suggested having a committee formed to plan this milestone event. This could be an Ad Hoc committee which would not have to be members from the Board but have at least one Board member on the Committee. Neville will ask for volunteers at the Annual General Meeting.

31. Financial Report

3.1 – Monthly Review – nothing out of the ordinary to report over this past month.

All approved monthly financials.

3.2 – Purchase of GIC's – Pam informed the Board that 2 GIC's have been purchased at \$40,000 each. One will mature in 2020 and the second will mature in 2021. There is one maturing this November so if the Association does not need money in the chequing account Pam will purchase another 1 year GIC so it matures in 2019. This will ensure one GIC matures each year providing funds in required.

32. New Business

4.11 Annual General Meeting Agenda – The Board was sent the draft agenda for review. Neville asked to have item 8 (i), and 9 (i) and (ii) be moved to item 5 – President Report.

4.12 Neville asked Bert to develop a document that outlines how trophies and shoot offs are determined. This document should be on file for future OPTA use when Bert and Pam decide they no longer want to complete this task during the Provincial Championships.

19. Next Meeting –

Next meeting will be Tuesday July 31st at 7:30 via conference call. This meeting will only be to elect OPTA Board officers and a very quick post mortem of the 2018 Provincial Championships.

First 2018/19 Board of Director meeting will be September 10th 7:30pm via conference call.

20. Meeting adjourned at 8:18pm.

OPTA Board Meeting Minutes

Wednesday August 21st, 2018

Attendance: Neville Henderson, Bert Blackburn, Bill Drikos, Dominic Gitto, Warren McLay, Emily Brown and Pam Muma

Absent: Beau Douglas

Meeting called to order at 7:30pm by Neville Henderson via conference call.

1. Election of Officers –

President – Bert nominated Neville for President and seconded by Warren. All in favour. Neville agreed he would stay on as President.

Vice President – Neville nominated Bert for Vice President and seconded by Dominic. All in favour. Bert agreed he would accept position.

Secretary/Treasurer – Warren nominated Pam for Secretary/Treasurer and seconded by Bill. All in favour. Pam agreed she would accept position.

2. 100th Provincial Championships – Jim Wood and Paulo Sampaio have both come forward to help with the planning of this event. The Board brought forward several suggestions that all need to be compiled in one place. Committees need to be set up to work on individual sections. Emily will post an Excel spreadsheet that was used to plan the Canadian championships. Neville brought forward that since we now have the extra funds from our legal case we will need to make sure that this event is memorable. The budget will be set at future meetings.

3. Ontario Provincial Championship Post-mortem – Emily sent out the survey results to the Board for review prior to this meeting. Neville stated that overall the results were good with a few points unrealistic to change such as the size of the club.

Bill stated that some of the trap help need more training as they did not know some of the rules and they were also giving away targets. Bert added that this does happen as he has seen it at the Ohio shoots as well as the Grand American.

Dominic was getting frustrated with some shooters wanting to pick up trophies even before Bert and Pam had a chance to sort out the winners. He is also frustrated with having to track shooters down to pick up trophies. He would like to have a separate place such as a trailer to have all the trophies in one place. He also stated that Bert and Pam need to be away from all shooters when trying to determine shootoffs and trophy winners.

A comment on the survey suggested there were too many trophies offered. Bert brought up the issue of how we designate Resident and Open trophies with the All Star point system. This will require further discussion during future Board meetings.

The turnaround time between events was slow on several occasions. This needs to be addressed with clubs on future Championships in order to speed things up.

Paul Shaw spoke to Bert regarding the year designation of the All Star teams. Paul felt we should have current years with results from prior target year. (2018 All Star Teams using averages from 2017). This would follow the Delegate Teams as well as the ATA All Star Teams. Dominic and Bill brought forward strong disagreement with this suggestion as results are from prior year so it was actually won from prior year. Neville stated that he can see valid points for both sides but since we have been doing the All Star Teams this way all along it would be leave a void year if we were to change now. All agreed to leave as is.

Dominic suggested that since all Championship trophies have 8 categories he would suggest we start developing our All Star Teams with the same 8 categories. This will be discussed further on subsequent Board meetings.

4. Disruptive Shooter – Neville had received emails from Dianne Wood regarding Harry Petrev being disruptive at the last shoot and arguing with all the adult scorers. The end result was having Harry removed from the squad. Bill, Emily and Warren also brought forward concerns about this shooter and will forward details to Neville. In accordance of the OPTA bylaw 8.04 Neville will send a letter to Harry Petrev revoking his 2018 OPTA membership and state that he will not be allowed any further OPTA memberships. Neville will also send notice to the ATA and Paul Shaw.
5. OPTA All Star Team target requirements – Dan Gris spoke to Neville requesting the Ontario based target requirements be reduced. The Board discussed the issue and all agreed our original mandate when setting the target requirement was to encourage shooting in Ontario and this was still the agreement of the Board. Neville will contact Dan and let him know of the Board decision.
6. Next Meeting – Next meeting Monday, September 10th via conference call.
7. Meeting adjourned at 8:55 pm

OPTA Board Meeting Minutes

Tuesday September 12th, 2017

Attendance: Neville Henderson, Bert Blackburn, Emily Brown, Bill Drikos, Warren McLay, Beau Douglas and Pam Muma

Absent: Dominic Gitto and Autumn Bergeron

Meeting called to order at 7:32pm by Neville Henderson via conference call.

8. Approval of Meeting Minutes – Bill made a motion to accept July 11th and July 26th Board of Directors meeting minutes seconded by Bert.
All in favor. Minutes were accepted.

9. Business arising from minutes.

2.1 – New & Youth Shooter Program – Many clubs around the province continue to offer new shooter events, (ex Crumlin, Napanee, East Elgin), some offer Ladies Range Days (ex Sydenham, Silverdale) while others are offering Open House events for the general public to attend and try a variety of shooting disciplines (ex Amherstberg, Bridgeport).

On August 20th, Emily was invited to speak at the Ontario Federation of Anglers and Hunters Area J, Annual General Meeting, about the shotgun sports in the province.

Emily spoke to several challenges, including:

- Pressures on gun clubs from encroachment, bylaw changes, financial health, and the need for upgrading or expanding facilities.
- Reaching new members (hosting new shooter events, marketing, sportsmen's show, social media outreach)
- Capacity building (volunteers, facilities, coaching, expanding funding base)
- Clubs accepting, welcoming and mentoring new members.
- Changes in provincial Ministry requirements for sport recognition and funding

The discussion was very well received

2.2 – Status of Legal Case – Kerr attended an examination on August 15th which Emily attended. Kerr refused to answer many of the questions during the examination. Our lawyer now wants to ask the judge to compel Kerr to provide all the requested documents and also to pay all the incurred expenses. Kerr stated during the examination that he was going to appeal the original judgement. The judgement was agreed on September 9, 2016 and it is believed Kerr would only have 1 year to appeal. Bert will email our lawyer to find out how long the appeal process is available.

We received an invoice from our lawyer today for work to enforce the judgement for a total of around \$4,000.00. Lawyer will be asking judge for these costs to be charged to Kerr.

Bill asked about chances of every getting any of the OPTA money back from Kerr. Bert stated a search was done on Kerr and his house is now in his wife's name but this change in ownership was made after our civil suit started therefore it can most likely been thrown out.

Neville asked to have our lawyer continue to apply pressure to Kerr to get this resolved.

2.3 – Website/Facebook/Twitter – Emily noted that the President's Message was almost 3 years old so have requested an updated message from Neville.

Action on the buy and sell page continues to be brisk with items being posted and sold.

Inquiries this month at the info@ontariotrap.com email address included people who wanted items posted or taken down, asking about how to join the OPTA as an individual and how a club can become an OPTA member. Several inquiries came from people interested in joining a club but were having difficulties finding clubs taking new members, or having clubs return email or voicemail inquiries. One inquiry came from a man who was at the OFAH meeting where Emily presented, and while he had never shot competitive targets, he wanted to join the OPTA, and wanted to work at his club, Uxbridge, to increase the number of trap members. Emily forwarded the email to Pam, and sent him a comprehensive email with the name of his club's trap chair and ways that he can engage with the OPTA (website, and Facebook group page).

All of the new winter league schedules have been received, and posted on the website, and Facebook group page.

This month saw substantial growth on the OPTA Facebook page, up from 430 to 459 this month (+29) There are currently 9 pending requests to join, as Emily continues to wait for them to respond to her screening question.

There are daily postings on the OPTA Facebook group page which are automatically fed to the website. While most relate to upcoming events and results, there was a fulsome discussion recently about a target issue, which saw a lot of broken targets during practice and registered shoot events, and allowed individuals and clubs to compare information in real time.

2.4 – Ontario Council of Shooters – Emily followed up with her email to the OCS about arrangements for the shotgun coach's clinic, after a month of no response from her first email and has not heard anything back again.

There was a teleconference for the Shooting Federation of Canada Annual General Meeting held and each member organization of the OCS was invited to attend. Emily was not able to as it was on a Saturday of a family wedding.

An email sent from the Secretary of the OCS reported that the OCS has been approved for funding, and a transfer payment would follow. No member organization allocation of those funds has been set yet.

The Ministry is hosting an event for all Provincial Sporting Organizations on October 5th by teleconference. Emily intends to participate.

2.5 – OPTA Hall of Fame Building – Neville spoke to Lloyd Beecraft a couple of weeks ago and again Lloyd stated it would be very expensive (over \$120,000) to renovate the existing building. He has not heard anything from anyone else. Warren will also talk to Don Henning.

Emily again suggested Mohawk College for skilled trades program. If the college took on the project it would only cost the OPTA for material. Sheridan College at Brampton is another possibility.

The first areas that need to be addressed prior to this project are:

- i. Do we want and need a Hall of Fame building?
- ii. Where is it to be located?
- iii. Should it be permanent or mobile?
- iv. Develop plans for a design of the building
- v. Elect a committee to take on the project

2.6 – Junior Ad Hoc Committee – Autumn was not in attendance therefore no information to report.

2.7 – New and Youth Shooter Program Criteria – Bert made a motion to go forward with the New and Youth Shooter program with a \$1,000.00 budget, seconded by Emily. All members in favor. Motion passed.

2.8 – Funding of Defibrillators for OPTA Clubs – We will look into costs of each unit for next meeting. OPTA may cover half the cost with the club covering the other half cost. Emily stated there is a person looking to make a donation to the OPTA and perhaps this donation could go towards the purchase of this unit. A plaque or marking would be placed on the unit “Donated by _____”.

2.9 – OPTA Promotional Material – Pam stated she has not looked into costs as of yet but now that the shooting season is winding down she will have time to do this. Beau Douglas and Emily Brown will also get some prices on material. Emily stated the items shooters have been inquiring about are crests, hats and t-shirts. Each will get costs for next meeting in October.

2.10 – Long Term Strategic Plan – A plan needs to be laid out first using the pillars as outlined by the as suggested by Emily. These pillars are Sustainability, Facility and Shooter Experience. A template will need to be developed and sent out to the Board for input. Neville stated that we need to make sure there is no conflict between the OPTA’s responsibility to the ATA and the responsibility to the OCS. Our relationship with the OCS is important for lobbying the Ministry on our behalf, Ministry mandated this group be banded together, sport recognition, base funding and exceptional funding.

10. Financial Report

3.1 – Monthly Review – Monthly and Budget reports sent out to Board for review. Pam stated there is currently \$7,100 in the chequing account with a deposit from today of \$3500. There are 2 outstanding cheques plus the \$4,000 lawyer bill still to come out of the account which will not leave much.

Neville asked if the year ended in a deficit. Pam stated the year ended in a \$16,000 deficit this year. Of this approximately \$6,000 was lawyer costs and an additional \$5,000 went for trophies with the added day to the Provincial program. A discussion amongst the Board was held as to where we could increase our revenue without too much of an impact to shooters. Increasing daily fees would cost shooters and increasing target fees would impact clubs who in turn would no doubt increase cost of targets back to the shooters.

All approved monthly financials.

11. New Business

4.5 Mileage compensation – It was discussed that to attend meetings such as OCS and Ministry symposiums is taking a toll on gas and parking. It was agreed by Board to set aside \$1,500 in the 2017/2018 budget for those Board members attending meetings.

4.6 An OPTA member asked that the OPTA either host a blog where trap chairs from clubs could have an open but private discussion about matters affecting their operation (examples given were conversations about CFO interactions, or recent concerns with clay target quality), or that the OPTA host a teleconference or face to face meeting where trap chairs of OPTA clubs or other (potential) OPTA club chairs could attend to discuss issues affecting them. A date in the off ATA season would be best, perhaps into December, and if in person, at a central club location.

4.7 Hall of Fame nomination form – Bert asked if this form could be placed on October's agenda for discussion.

21. Next Meeting – Next meeting Tuesday October 17th via conference call.

22. Meeting adjourned at 9:05 pm

OPTA Board Meeting Minutes

Tuesday October 17th, 2017

Attendance: Neville Henderson, Bert Blackburn, Dominic Gitto, Bill Drikos, Warren McLay, Beau Douglas and Pam Muma

Absent: Emily Brown and Autumn Bergeron

Meeting called to order at 7:35pm by Neville Henderson via conference call.

12. Approval of Meeting Minutes – Bert made a motion to accept September 12th Board of Directors meeting minutes seconded by Bill.

All in favor. Minutes were accepted.

13. Business arising from minutes.

2.1 – New & Youth Shooter Program – deferred to November meeting.

2.2 – Status of Legal Case – Kerr will be in court Thursday October 19th in Kitchener at 10am to request an appeal of the judgement from September 2016. Our lawyer will be pushing to compel Kerr to provide the request information. After another financial search on Kerr it was discovered that he transferred his house into his wife's name but this occurred after our initial lawsuit started.

We have received another bill from the lawyer for \$1700.00.

2.3 – Website/Facebook/Twitter – deferred to November meeting.

2.4 – Ontario Council of Shooters – Pam stated that there was an email showing that the OCS will receive \$87,000 from the government to distribute amongst the council members. The amount to the OPTA has not yet been determined.

2.5 – OPTA Hall of Fame Building – Paul Shaw had sent the Board an email showing how a club in the US built a new building for \$125,000 US. Dominic stated that to build a modest home it costs \$150/sq. foot and Bill stated it would be around \$175/sq. foot.

Bill stated that Emily had a good idea regarding the use of a college architectural department to help with the building. Bert brought forward the first question the Board really needs to answer and that being; "Do we really need or want a Hall of Fame building as we really do not have a lot of archive items to put in a building".

Neville stated that a few years back a survey was completed by the OPTA membership that supported a HOF building, but the association really does not have a lot of money to put into a new building. If there was an existing building that required a few renovation to make it suitable would more affordable to the association.

It was agreed by the entire Board that the HOF building will be set aside until we find out what will be the final outcome of the civil suit.

2.6 – Junior Ad Hoc Committee – Autumn was not in attendance therefore no information to report.

2.7 – Funding of Defibrillators for OPTA Clubs – Bert stated there is a “Heart Smart” defibrillator from St John’s Ambulance that costs approximately \$1900.00 each. We will need to find out how many OPTA affiliate clubs are looking to purchase this piece of equipment before the Board can make any decisions on funding. As well, we will need to find out if the person Emily mentioned at the last Board meeting would be willing to fund any of these costs.

Pam will find out which OPTA clubs are looking at this type of equipment and report back at the November meeting.

2.9 – OPTA Promotional Material – Beau has been looking into the costs of various promotional items. It was suggested that he get costs on hats, crests, towels and pins in the quantity of 100 each.

2.10 – Long Term Strategic Plan – Neville stated this will be a major undertaking and he will need to refresh his memory on our current by-laws, the ATA bylaws and the CRA. Neville will do some research first as we will need to be careful what we write as we will be held accountable to the plan.

14. Financial Report

3.1 – Monthly Review – Pam stated that the budget this year shows the association will be working at a loss again this fiscal year if we stay with the current manor of spending. Neville asked the Board to think about where we can possible cut down on cost to bring the association back to a breakeven year. Bert stated one area we could look at is the Handicap Championship added money as we have been very generous in the past years.

With the added day to the Provincial Championships, this adds to the cost of trophies. Warren and Dominic have done a great job over the years with keeping costs in line as well as getting quality trophies but perhaps we can look at something smaller for non-championship days. Neville suggested perhaps medallions.

Pam stated that we are very low in the chequing account and will need to cash in one of the GIC.

All approved monthly financials.

15. New Business

4.8 Hall of Fame nomination form – Bert will send a copy of the Alberta Hall of Fame nomination form out to the Board for review and discussion at the next meeting.

4.9 2017 All Star Team – Pam stated that she has received the data from the ATA to determine our All Star Teams. She will work on the data and send to Bert for review. This should be available for review at the next Board meeting in November.

23. Next Meeting – Next meeting Tuesday November 21st via conference call.

24. Meeting adjourned at 8:16 pm

OPTA Board Meeting Minutes

Tuesday November 21st, 2017

Attendance: Neville Henderson, Bert Blackburn, Bill Drikos, Emily Brown, Warren McLay, Beau Douglas and Pam Muma

Absent: Dominic Gitto and Autumn Bergeron

Meeting called to order at 7:35pm by Neville Henderson via conference call.

16. Approval of Meeting Minutes – Bert made a motion to accept October 17th Board of Directors meeting minutes seconded by Warren.
All in favor. Minutes were accepted.

17. Business arising from minutes.

2.1 – New & Youth Shooter Program – There have been no explicit new shooter events since the last report, although several clubs have hosted them since the last report including one at the Elgin Sportsmen's Club.

2.2 – Status of Legal Case – Bert stated that Kerr was granted an appeal until December 14th to hire a new lawyer. It was agreed by the Board to wait until after this date to push further with the case.

2.3 – Website/Facebook/Twitter – Emily noted that the President's Message was almost 3 years old so have requested an updated message from Neville.

Action on the buy and sell page continues to be brisk with items being posted and sold at a steady pace.

Emily has updated the website to include all new league schedules, and have added 'save the date' notices for next year's upcoming large shoots, the provincials, the Canadians and the Eastern Zone, as she has had some inquiries from shooters who would be coming to the provincials from out of province.

Since the last report the number of members of the OPTA Facebook group page has risen to 497, up 38 new members. Participation remains brisk with quite a few people sharing posts and many others commenting, and sharing further information. Currently all of the winter league schedules and the league results when shared, are being posted.

2.4 – Ontario Council of Shooters – On Saturday October 28th, there was an Ontario Council of Shooters meeting. The notes for this meeting are sent under separate cover. There are documents and the \$10 per OPTA member fee still outstanding to the OCS. It was agreed that Pam will send a cheque for the membership fees. We will need to adjust/change our by-laws to incorporate the OCS policies.

2.5 – Junior Ad Hoc Committee – Autumn was not in attendance therefore no information to report.

2.6 – Funding of Defibrillators for OPTA Clubs – There are no longer programs for grants for the purchase of defibrillators through any sources that Emily contacted. She contacted St. John Ambulance and the Heart & Stroke Fund and the regular price is around \$2000 per defibrillator. The Heart & Stroke fund will sell the units at cost when more than one unit is purchased, which would bring the price down to \$1650, which includes a DVD training manual, and 2 sets of adult pads.

In lieu of having one available for each OPTA club that does not already have one, Costco has a portable one, at a cost currently of \$1150.00 (<https://www.costco.ca/Philips%C2%AE-HeartStart-Home-Defibrillator---English-or-French.product.10318515.html>)

Pam stated that St Thomas and OtterValley would like to get a defibrillator for their club and Warren said Hamilton would like one for the west side.

Pam will send out a survey to the affiliate clubs to find out who already has a defibrillator and who is looking to purchase one.

Emily will contact the person who wanted to donate to the OPTA to find out if they would be willing to help fund these units to the clubs.

2.7 – OPTA Promotional Material – Todd Millard from the St Thomas Gun Club sent a proposal for the purchase of promotional materials. He creates promotional materials for his groups and recently purchased 38 hats for their winter league at a cost of \$503 all in, so nominally \$13.50 per hat.

Attached is his proposal to produce promotional materials for the OPTA.

Vistaprint also has hats for sale, both premium and embroidered but I am not sure of the quality. They start at a price of \$16.90.

We are out of brochures and more need to be ordered. Emily will wait for an appropriate sale at Vistaprint to order them.

2.8 – Long Term Strategic Plan – Neville will have more time in December to work on a template for our strategic plan.

Emily reached out to Patricia Millar who completed a thesis on Capacity Building in Community Sport Organization. She may work with the OPTA to develop a proper plan for our organization.

2.9 – Hall of Fame Nomination Form – Pam sent out to Board members the form and description used by Alberta. She suggested she would use this form as a template and modify it for Ontario. Once completed she will send the revised forms to the Board for review and discussion at the December meeting.

18. Financial Report

3.1 – Monthly Review – Pam stated that the GIC maturing July 2018 has been cashed in early and in the bank as of November 21st. The penalty for cashing this in early was \$400.00 plus any interest that would have been accrued.

All approved monthly financials.

3.2 – Increasing available funds – Pam stated that we will need to look at some way of increasing funds and/or decreasing expenses as we have been working at a loss for several years now.

Bill stated that perhaps we will need to look at increasing membership fees. He also said that perhaps we could give each member an OPTA mug with a membership next year. He suggested we look into

more sponsorship from various companies such as Ford Canada. Bill will talk to the GM of Ford Canada who happens to shoot out of Hamilton.

Emily stated there were a few people and companies that wanted to sponsor the Provincial Championships last year that we missed out on. Pam and Emily will work together on sponsorship and ads in the 2018 Provincial program.

19. New Business

4.10 2017 Ontario All Star Team – Pam and Bert determined the Ontario teams and was sent out to the Board for review and acceptance.

4.11 Past Hall of Fame Biographies – Emily has been working on the Hall of Fame inductee biographies in order to link them, via pdf, to their names on the Hall of Fame page on the website. She has prepared and sent 10 of them via email for the board to preview. Many of the more recent, Emily has no information for, so she has or will reach out to them and ask them to write something. Emily has reached out to Cheryl Stiby and Dave Storrington.

4.12 2018 Ontario Shoot Dates – Pam has received shoot dates from all clubs except Toronto International. Bill Drikos stated he would contact Steve Hajaglou to remind him to get the dates in. Bert suggested we place the Canadian Championship date and location on our card this year. Pam will ensure it is added.

Pam stated the Board will need to decide on who gets the annual sponsorship money in the upcoming year. She said Hamilton has applied for Summer Blast, St Thomas applied for Fall Team and OtterValley, Waterford and Crumlin all applied for the \$1000.00 sponsorship. Since we had decided there would be 2 X \$2000 for the larger clubs and 2 X \$1000 for the smaller clubs, Hamilton and St Thomas would continue to get \$2000 each for their shoots and the other 3 clubs would split \$2000 to receive \$665.00 each. Pam will contact each of the clubs to let them know of this decision.

4.13 Toronto Sportsmen's Show – Toronto Sportsmen's Show, March 14-18, 2018. Emily received an email asking if the OPTA is going to be having booth this year but she has not yet responded. Emily will not be able to be the sole organizer of the event as in past years, as her work schedule and responsibilities will be changing.

She suggested that in order to better leverage the show, that there are new shooter event dates available at a variety of clubs so that a handout can be given to individuals with club dates and contact information to sign up to participate. This information can be tucked into the existing brochure. There needs to be better return, in that more people who visit the booth, actually end up coming out to a club to shoot.

4.14 An OPTA member asked that the OPTA either host a blog where trap chairs from clubs could have an open but private discussion about matters affecting their operation (examples given were conversations about CFO interactions, or recent concerns with clay target quality), or that the OPTA host a teleconference or face to face meeting where trap chairs of OPTA clubs or other (potential)

OPTA club chairs could attend to discuss issues affecting them. A date in the off ATA season would be best, perhaps into December, and if in person, at a central club location.

4.15 Emily applied for a grant for sport funding through the Canadian Association for the Advancement of Women and Sport and Physical Activity (CAAWS) under the Women in Sport Encouragement (WISE) fund. The application was due by November 10th and focused on a series of shooting clinics for women and girls. The application is attached.

<http://www.caaws.ca/grants-and-recognition/wise-fund/>

25. Next Meeting – Next meeting Tuesday December 12th via conference call.

26. Meeting adjourned at 9:25 pm