

O.P.T.A. Board Meeting Minutes

May 21, 2024, at 7:30PM

Attendance: BJ Jackman, Lori Cantelo, Beau Douglas, Ron Rowe, Emily Brown, Peter Tsementzis, Mathew Tyhurst. Derek Scrimshaw joined late. *All present.*

BJ called the meeting to order at 7:35pm via Zoom conference call.

1. Mathew made a motion to accept minutes of the April 23, 2024, Board of Directors Meeting minutes. Ron seconded. *All in favour. Carried.*
2. Business Arising from Minutes:

1. **Provincials Tasks**

- The task list has not changed since our last meeting, and no one had any additions/changes at this time. BJ asked if anyone had anything to report, and nothing was presented.

Monthly Finances

1. **Review of current year-to-date financial results:**

- Bank balance: \$54,883.79. Lottery Account: \$6,453.46.

- Invoices paid:

- Program postage/envelopes: \$831.22.

- Crumlin Sponsorship: \$250

- All-Star Awards: \$432.79

- Shipping Duty on Sheridan order: \$255.82.

- We have received the \$2,000 from Graywood Sporting Group for their sponsorship of the Provincial Championships.

New Business/Discussion

1. **OPTA Board Nominations.**

- Lori said a couple names have been sent to her as potential nominees for the upcoming Board vacancies. She said she will draft up an email calling for nominees, and send to Beau, who will then forward to the membership.

2. **By-Law Changes**

- BJ asked if anyone had any suggested changes to our OPTA By-Laws that need to be presented to the membership at our AGM. None were discussed.

3. **OPTA Website Update**

- Will continues to work on our new OPTA website. It is getting closer to being ready to be published. He is trying to make it as easy as possible to update or edit, so that anyone could perform said tasks. It should be ready to go in the next few weeks.

4. **OPTA Membership/Daily Fees/Per Target Changes**

- Beau had sent an Excel spreadsheet to the Board outlining various scenarios related to potential changes to our membership cost and daily fee structure. The OPTA daily fee has been \$3.00 since 1990. He proposed that we raise the daily fee to \$4, the per target fee to clubs to \$0.02/target, and the OPTA Membership fee be set at zero. The overall change in revenue is minimal. He stated that we are not looking to remove the OPTA membership, but

to change the cost of our membership. A lengthy discussion followed, starting with Lori saying that charging the fee creates a sense of accountability, and if we remove the fee, does that mean being an ATA member automatically means someone is also an OPTA member? Emily asked if changing the membership cost has any implications on our OPTA insurance. Beau said he will follow up on this point. Beau reminded everyone that we as the Board are entitled to set the OPTA membership cost by a majority vote. BJ asked how it works for non-members, and Beau said that they do not have to buy an OPTA membership to shoot here. Lori asked if people would still get membership cards with personal information. Beau stated that the OPTA could get this information from the ATA on very short notice. Emily asked if we had permission to use member information from the ATA to perform OPTA business. She also said that having it does not necessarily mean that we can use that information. Lori presented thoughts on privacy rules, and wanted clarity from the ATA as to whether we can use this information. BJ said that we could use our website to allow people to state that they don't want to receive information from the OPTA. The State/Provincial Secretary does have access to ATA member personal information, including emails, and they are used for shoot promotion and other communications. Emily stated that we cannot contact people without their express permission in Ontario and need clarity on this point. She also said there are rules around Not-for-Profit (NFP) Organizations contacting people as well. Lori said that if we just had ATA memberships, it would save a lot of administrative work, but we need to be sure as to how we use the personal information. She suggested that we contact Paul Shaw for clarity. BJ asked if we changed our membership/daily fees, what would change compared to how the OPTA operates right now? Beau stated that essentially nothing would change. Emily asked how we would acquire information for our reporting obligations to the Ontario Council of Shooters, and if our member list would be accurate. Beau said that he can contact the ATA and get a member list with accurate member information from the ATA at essentially any point in time. Beau asked for clarity on wording for the question that various Directors wanted an answer to. Lori asked again if members would get an OPTA membership stub. Peter asked Lori as to why she would like one to be issued, and Lori said that it creates accountability, and it creates a defensible position for the OPTA. Emily stated that it is a legal requirement, especially as a NFP, to have guidelines around our contact with membership.

Beau said that what if we set the OPTA to \$1.00, would that avoid all these requirements? BJ asked if we wanted to create a perpetual membership for our shooters. They would be members unless they didn't shoot in Ontario for a certain number of years, at which point they would be removed from our database. Any change of address could be handled by the ATA. Lori asked if we should create a lifetime membership, and Beau said that it would require changing the by-laws, which he is not suggesting that we do. BJ suggested that we allow anyone who pays daily fees in Ontario to have membership rights and the ability to vote. Ron asked how we would get this information, and Mathew repeated that the information could be obtained from the ATA on very short notice. Emily asked if we could get a membership list before our AGM, and BJ said we could likely get the information from the shoot office on very short notice.

BJ suggested that we put this on our next meeting agenda. Beau asked again for clarity on what questions other board members would like answered. Lori said that she wanted to know if we had permission to use ATA data for OPTA business. Beau will ask Paul Shaw for follow-up. Emily said that she wanted assurance that we are compliant in terms of how we acquire and use the information.

5. **OPTA Member Survey**

Beau asked if anyone would have an issue with him sending a one question “Talent Survey” to the membership. This might give us information on some of our members who could potentially benefit the OPTA. Lori said that we do not take advantage of our volunteers and supports the survey. All others agreed.

6. **Open Discussion**

Emily asked if anyone had any new information pertinent to our OPTA Buy & Sell, and no one had anything to report.

Lori stated that the OCS AGM is coming up on June 12, 2024.

Next meeting date – June 11, 2024, at 7:30pm.

Adjournment. BJ adjourned the meeting at 8:33pm. All in favour.

➤ Items on hold for future discussion